

CARMONA WATER DISTRICT
Annual Procurement Plan for FY 2025

Code (PAP)	Procurement/Program/Project	PMO/End-User	Is this an Early Procurement	Mode of Procurement	Schedule for Each Procurement Activity			
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing
50201010	Traveling Expenses-Local	All units	No	Not Applicable	N/A	N/A	N/A	N/A
50201010-02	Traveling Expenses-Local-Sewer System	Engineering Division	No	Not Applicable	N/A	N/A	N/A	N/A
50202010	Training Expenses	All units	No	Not Applicable	N/A	N/A	N/A	N/A
50202010-02	Training Expenses-Sewer System	Engineering Division	No	Not Applicable	N/A	N/A	N/A	N/A
50203010	Office Supplies Expenses (Available at DBM PS)	All units	No	NP-53.5 Agency-to-Agency	N/A	N/A	1st Sem/2nd Sem	1st Sem/2nd Sem
50203010	Office Supplies Expenses (Not Available at DBM PS)	All units	No	Shopping	1st Sem/2nd Sem	N/A	1st Sem/2nd Sem	1st Sem/2nd Sem
50203010-02	Office Supplies Expenses-Sewer System (Available at DBM PS)	Engineering Division	No	NP-53.5 Agency-to-Agency	N/A	N/A	1st Sem/2nd Sem	1st Sem/2nd Sem
50203010-02	Office Supplies Expenses-Sewer System (Not Available at DBM PS)	Engineering Division	No	Shopping	1st Sem/2nd Sem	N/A	1st Sem/2nd Sem	1st Sem/2nd Sem
50203280	Housekeeping/Cleaning Supplies Expense (Available at DBM PS)	Admin Unit	No	NP-53.5 Agency-to-Agency	N/A	N/A	1st Sem/2nd Sem	1st Sem/2nd Sem
50203280	Housekeeping/Cleaning Supplies Expense (Not Available at DBM PS)	Admin Unit	No	Shopping (Section 52.1B)	1st Sem/2nd Sem	N/A	1st Sem/2nd Sem	1st Sem/2nd Sem
50203020	Accountable Forms Expenses	Commercial Division	No	NP-53.5 Agency-to-Agency	N/A	N/A	March 2025	March 2025
50203030	Non-Accountable Forms Expenses	Finance Unit	No	Shopping (Section 52.1A)	To be procured as the needs arises			
50203090	Fuel, Oil and Lubricants Expenses	All units	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	January 2025	N/A	January 2025	January 2025
50203090-02	Fuel, Oil and Lubricants Expenses-Sewer System	Engineering Division	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	January 2025	N/A	January 2025	January 2025
50203130	Chemical and Filtering Supplies Expenses	Engineering Division	No	NP-53.9 - Small Value Procurement	1st Sem/2nd Sem	N/A	1st Sem/2nd Sem	1st Sem/2nd Sem
50203130-02	Chemical and Filtering Supplies Expenses-Sewer System (Other consumables)	Engineering Division	No	NP-53.9 - Small Value Procurement	1st Sem/2nd Sem	N/A	1st Sem/2nd Sem	1st Sem/2nd Sem
50203210-03	Semi-Expendable Expense - ICT Equipment	All units	No	Shopping	To be procured as the needs arises			
50203220-01	Semi-Expendable Expense - Furniture and Fixtures	All Units	No	Shopping	To be procured as the needs arises			
50203990	Other Supplies and Materials Expenses	Commercial Division	No	Shopping	To be procured as the needs arises			
50203990	Other Supplies and Materials Expenses	Engineering Division	No	Shopping	To be procured as the needs arises			
50204010	Water Expenses- CWD Admin Building	Admin Unit	No	Direct Contracting	N/A	N/A	Monthly	Monthly
50204010-02	Water Expenses-Water System- STP	Engineering Division	No	Direct Contracting	N/A	N/A	Monthly	Monthly
50204020	Electricity Expenses- CWD Admin Building	Admin Unit	No	Direct Contracting	N/A	N/A	Monthly	Monthly
50205010	Postage and Courier Services	All units	No	Not Applicable	To be procured as the needs arises			
50205020-01	Telephone Expenses - Landline	Admin Unit	No	Direct Contracting	N/A	N/A	Monthly	Monthly
50205020-02	Telephone Expenses - Mobile	All units	No	Direct Contracting	N/A	N/A	Monthly	Monthly
50205030	Internet Subscription Expenses- CWD Admin Building	Admin Unit	No	Direct Contracting	N/A	N/A	Monthly	Monthly
50209010	Generation, Transmission and Distribution Expenses	Engineering Division	No	Direct Contracting	N/A	N/A	Monthly	Monthly
50209010-02	Generation, Transmission and Distribution Expenses-Sewer System	Engineering Division	No	Direct Contracting	N/A	N/A	Monthly	Monthly
50210030	Extraordinary and Miscellaneous Expenses	OGM	No	Not Applicable	N/A	N/A	N/A	N/A
50211010	Legal Services	Commercial Division	No	Not Applicable	To be procured as the needs arises			
50211020	Auditing Services	Finance Unit	No	Not Applicable	To be procured as the needs arises			

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CARMONA WATER DISTRICT
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Code (PAP)	Procurement/Program/Project	PMO/End-User	Is this an Early Procurement	Mode of Procurement	Schedule for Each Procurement Activity			
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing
50211020	Consultancy Services-ISO Audit	Admin Unit	No	NP-53.5 Agency-to-Agency	November 2025	N/A	December 2025	December 2025
50211990	Other Professional Services	Engineering Division	No	NP-53.9 - Small Value Procurement	January 2025	N/A	February 2025	February 2025
50211990-02	Other Professional Services-Sewer System-Waste Water Testing (STP)	Engineering Division	No	NP-53.9 - Small Value Procurement	February 2025	N/A	March 2025	March 2025
50212030	Security Services-Admin Building	Admin Unit	No	Competitive Bidding	02/03/2025 to 02/10/2025	2/24/2025	3/3/2025	3/5/2025
50212030-02	Security Services-Sewer System	Engineering Division	No	Competitive Bidding	02/03/2025 to 02/10/2025	2/24/2025	3/3/2025	3/5/2025
50213030-03	R&M-Sewer System-Calibration of Flowmeters	Engineering Division	No	NP-53.9 - Small Value Procurement	To be procured as the needs arises			
50213030-03	R&M-Sewer System-Minor Repairs	Engineering Division	No	NP-53.9 - Small Value Procurement	To be procured as the needs arises			
50213030-03	R&M-Sewer System-Spare Parts	Engineering Division	No	NP-53.9 - Small Value Procurement	To be procured as the needs arises			
50213030-03	R&M-Sewer System-Other R&M Sewer System	Engineering Division	No	Shopping	To be procured as the needs arises			
50213030-04	R&M Water Supply- Pipeline repairs and other accessories	Engineering Division	No	NP-53.9 - Small Value Procurement	To be procured as the needs arises			
50213030-04	R&M Water Supply-Well Rehab of Pumping Stations (10 rehab schedule)	Engineering Division	No	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly
50213030-04	R&M Water Supply-Repair/ Preventive Maintenance of GENSET (1 PS)	Engineering Division	No	NP-53.9 - Small Value Procurement	January 2025	N/A	February 2025	February 2025
50213030-04	R&M Water Supply-Replacement of PS riser pipes	Engineering Division	No	NP-53.9 - Small Value Procurement	January 2025	N/A	February 2025	February 2025
50213030-04	R&M Water Supply-Electrical wiring and parts for Pumping Stations	Engineering Division	No	NP-53.9 - Small Value Procurement	To be procured as the needs arises			
50213030-04	R&M Water Supply-Calibration of Flowmeters, Clamp meters, Colorimeter, Leak detector	Engineering Division	No	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly
50213030-04	R&M Water Supply-Chlorinator Machine	Engineering Division	No	NP-53.9 - Small Value Procurement	April 2025	N/A	May 2025	May 2025
50213030-04	R&M Water Supply-Other R& M Pumping Stations	Engineering Division	No	Shopping	To be procured as the needs arises			
50213040	Repairs and Maintenance-Buildings and Other Structures	Admin Unit	No	Shopping	To be procured as the needs arises			
50213050	Repairs and Maintenance-Machinery and Equipment	All Units	No	Shopping	To be procured as the needs arises			
50213060	Repairs and Maintenance-Transportation Equipment	All Units	No	Shopping	To be procured as the needs arises			
50213060-02	Repairs and Maintenance-Transportation Equipment-Sewer System	Engineering Division	No	Shopping	To be procured as the needs arises			
50213070	Repairs and Maintenance-Furniture and Fixtures	Admin Unit	No	Shopping	To be procured as the needs arises			
50215010	Taxes, Duties and Licenses	All Units	No	Not Applicable	N/A	N/A	N/A	N/A
50215020	Fidelity Bond Premiums	Admin Unit	No	NP-53.5 Agency-to-Agency	N/A	N/A	Month before the expiration of the existing bond	Month before the expiration of the existing bond
50215030	Insurance Expenses	Admin Unit	No	NP-53.5 Agency-to-Agency	N/A	N/A	Month before the expiration of the particular insurance	Month before the expiration of the particular insurance
50216010	Labor and Wages	All Units	No	Not Applicable	N/A	N/A	N/A	N/A
50216010	Labor and Wages-Sewer System	Engineering Division	No	Not Applicable	N/A	N/A	N/A	N/A
50206010	Awards/Rewards Expenses	Admin Unit	No	Not Applicable	N/A	N/A	Week before the conduct of rewards and recognition	Week before the conduct of rewards and recognition

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					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing
50299020	Printing and Publication Expenses	Admin & Finance Unit	No	Shopping	To be procured as the needs arises			
50299030	Representation Expenses	All Units	No	Not Applicable	N/A	N/A	N/A	N/A
50299060	Membership Dues and Contributions to Organizations	All Units	No	Not Applicable	N/A	N/A	N/A	N/A
50299070	Subscription Expenses	Admin Unit	No	NP-53.5 Agency-to-Agency	January 2025	N/A	January 2025	January 2025
50299990	Other Maintenance and Operating Expenses	All Units	No	Shopping	To be procured as the needs arises			
10401010	Inventories- Fittings and Materials for Service Connection	Engineering Division	No	Competitive Bidding	11/15/2024 to 11/22/2024	12/6/2024	1/8/2025	1/22/2025
10401010	Inventories- Procurement of water meters and its accessories	Engineering Division	No	Competitive Bidding	11/15/2024 to 11/22/2024	12/6/2024	1/8/2025	1/22/2025
10401010	Inventories- Fittings and Materials for Main Line	Engineering Division	No	NP-53.9 - Small Value Procurement	1st Sem/2nd Sem	N/A	1st Sem/2nd Sem	1st Sem/2nd Sem
10601010	Land - Cost of taxes, duties and licenses	Admin Unit	No	Not Applicable	To be procured as the needs arises			
10605020	Office Equipment- Airconditioning Unit (2HP Split-type)	Admin Unit	No	NP-53.9 - Small Value Procurement	To be procured as the needs arises			
10603031	Sewer System-Aerator in SBR (STP)	Engineering Division	No	NP-53.9 - Small Value Procurement	To be procured as the needs arises			
10603110	Plant - Utility Plant in Service (UPIS)-Improvement/Additional distribution lines and accessories	Engineering Division	No	Competitive Bidding	12/16/2024 to 12/23/2024	1/6/2025	2/6/2025	2/20/2025
10603110	Plant - Utility Plant in Service (UPIS)- Submersible Pumps and Motors	Engineering Division	No	Competitive Bidding	11/4/2024 to 11/11/2024	11/25/2024	12/27/2024	1/10/2025
10605140	Technical and Scientific Equipment- Water Laboratory equipment	Engineering Division	No	Competitive Bidding	01/06/2025 to 01/13/2025	1/27/2025	2/14/2025	2/26/2025
10605990	Other Machinery and Equipment- Concrete cutter	Engineering Division	No	NP-53.9 - Small Value Procurement	May 2025	N/A	June 2025	June 2025
10607010	Storage Rack for Archive Room 2nd Floor	Admin Unit	No	NP-53.9 - Small Value Procurement	January 2025	N/A	February 2025	February 2025
	TOTAL							

CARMONA WATER DISTRICT
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Code (PAP)	Procurement/Program/Project	Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
			Total	MOOE	CO	
50201010	Traveling Expenses-Local	COB	1,521,000.00	1,521,000.00		Includes transpo, per diem & other related exp.
50201010-02	Traveling Expenses-Local-Sewer System	COB	20,000.00	20,000.00		Includes transpo, per diem & other related exp.-STP
50202010	Training Expenses	COB	1,380,000.00	1,380,000.00		Training fees, meals, snacks & related exp.
50202010-02	Training Expenses-Sewer System	COB	30,000.00	30,000.00		Training fees, meals, snacks & related exp.-STP
50203010	Office Supplies Expenses (Available at DBM PS)	COB	491,075.87	491,075.87		Allotment for office supplies
50203010	Office Supplies Expenses (Not Available at DBM PS)	COB	716,695.84	716,695.84		Allotment for office supplies
50203010-02	Office Supplies Expenses-Sewer System (Available at DBM PS)	COB	3,029.94	3,029.94		Allotment for office supplies-STP
50203010-02	Office Supplies Expenses-Sewer System (Not Available at DBM PS)	COB	6,604.00	6,604.00		Allotment for office supplies-STP
50203280	Housekeeping/Cleaning Supplies Expense (Available at DBM PS)	COB	66,135.61	66,135.61		Allotment for Housekeeping/Cleaning Supplies
50203280	Housekeeping/Cleaning Supplies Expense (Not Available at DBM PS)	COB	63,954.00	63,954.00		Allotment for Housekeeping/Cleaning Supplies
50203020	Accountable Forms Expenses	COB	10,000.00	10,000.00		Cost to print official receipts
50203030	Non-Accountable Forms Expenses	COB	75,515.00	75,515.00		DVs, PR, POs, etc., to be purchased to NPO
50203090	Fuel, Oil and Lubricants Expenses	COB	1,069,699.00	1,069,699.00		Fuel and oil for CWD vehicles and other eq.
50203090-02	Fuel, Oil and Lubricants Expenses-Sewer System	COB	162,776.00	162,776.00		Fuel and oil for CWD vehicles and other eq.-STP
50203130	Chemical and Filtering Supplies Expenses	COB	427,000.00	427,000.00		Cost of chlorine dioxide and other chemicals
50203130-02	Chemical and Filtering Supplies Expenses-Sewer System (Other consumables)	COB	280,000.00	280,000.00		Cost of chlorine dioxide and other chemicals-STP
50203210-03	Semi-Expendable Expense - ICT Equipment	COB	411,000.00	411,000.00		For ICT Equipment with value below P50,000.00
50203220-01	Semi-Expendable Expense - Furniture and Fixtures	COB	108,000.00	108,000.00		For F&F with value below P50,000.00
50203990	Other Supplies and Materials Expenses	COB	154,500.00	154,500.00		Various supplies and materials for operation
50203990	Other Supplies and Materials Expenses	COB	120,000.00	120,000.00		Various supplies and materials for operation
50204010	Water Expenses- CWD Admin Building	COB	30,000.00	30,000.00		Cost of water consumed to be paid to CWD
50204010-02	Water Expenses-Water System- STP	COB	60,000.00	60,000.00		Cost of water consumed to be paid to CWD-STP
50204020	Electricity Expenses- CWD Admin Building	COB	650,000.00	650,000.00		Cost of electricity to be paid to Meralco
50205010	Postage and Courier Services	COB	25,000.00	25,000.00		Cost of delivery of official mails, documents, etc.
50205020-01	Telephone Expenses - Landline	COB	30,000.00	30,000.00		Cost of communication to be paid to PLDT
50205020-02	Telephone Expenses - Mobile	COB	153,600.00	153,600.00		Postpaid plans of heads and auth. personnel
50205030	Internet Subscription Expenses- CWD Admin Building	COB	168,000.00	168,000.00		Cost of Internet Service to be paid to PLDT, Converge & Zoom
50209010	Generation, Transmission and Distribution Expenses	COB	26,757,000.00	26,757,000.00		Cost of electricity of PSs to be paid to Meralco
50209010-02	Generation, Transmission and Distribution Expenses-Sewer System	COB	696,000.00	696,000.00		Cost of electricity of PSs to be paid to Meralco-STP
50210030	Extraordinary and Miscellaneous Expenses	COB	135,600.00	135,600.00		Amount of expenses incidental to official functions
50211010	Legal Services	COB	200,000.00	200,000.00		Represents filing fee for uncollected water bills
50211020	Auditing Services	COB	500,000.00	500,000.00		Represents auditing services rendered by the COA

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			Total	MOOE	CO	
50211020	Consultancy Services-ISO Audit	COB	300,000.00	300,000.00		Represents ISO Audit rendered by the URS Philippines
50211990	Other Professional Services	COB	255,400.00	255,400.00		Represents water testing and other technical services
50211990-02	Other Professional Services-Sewer System-Waste Water Testing (STP)	COB	128,000.00	128,000.00		Represents water testing and other technical services-STP
50212030	Security Services-Admin Building	COB	1,000,000.00	1,000,000.00		Represents security services for Admin
50212030-02	Security Services-Sewer System	COB	1,000,000.00	1,000,000.00		Represents security services for STP
50213030-03	R&M-Sewer System-Calibration of Flowmeters	COB	32,000.00	32,000.00		R&M for Sewer Systems
50213030-03	R&M-Sewer System-Minor Repairs	COB	50,000.00	50,000.00		R&M for Sewer Systems
50213030-03	R&M-Sewer System-Spare Parts	COB	200,000.00	200,000.00		R&M for Sewer Systems
50213030-03	R&M-Sewer System-Other R&M Sewer System	COB	5,000.00	5,000.00		R&M for Sewer Systems
50213030-04	R&M Water Supply- Pipeline repairs and other accessories	COB	500,000.00	500,000.00		R&M for water supply systems
50213030-04	R&M Water Supply-Well Rehab of Pumping Stations (10 rehab schedule)	COB	520,000.00	520,000.00		R&M for water supply systems
50213030-04	R&M Water Supply-Repair/ Preventive Maintenance of GENSET (1 PS)	COB	50,000.00	50,000.00		R&M for water supply systems
50213030-04	R&M Water Supply-Replacement of PS riser pipes	COB	150,000.00	150,000.00		R&M for water supply systems
50213030-04	R&M Water Supply-Electrical wiring and parts for Pumping Stations	COB	650,000.00	650,000.00		R&M for water supply systems
50213030-04	R&M Water Supply-Calibration of Flowmeters, Clamp meters, Colorimeter, Leak detector	COB	130,000.00	130,000.00		R&M for water supply systems
50213030-04	R&M Water Supply-Chlorinator Machine	COB	115,000.00	115,000.00		R&M for water supply systems
50213030-04	R&M Water Supply-Other R& M Pumping Stations	COB	100,000.00	100,000.00		R&M for water supply systems
50213040	Repairs and Maintenance-Buildings and Other Structures	COB	560,000.00	560,000.00		R&M for CWD Admin Building
50213050	Repairs and Maintenance-Machinery and Equipment	COB	600,000.00	600,000.00		Various R&M for machinery and equipment
50213060	Repairs and Maintenance-Transportation Equipment	COB	320,000.00	320,000.00		Various R&M for official motor vehicles
50213060-02	Repairs and Maintenance-Transportation Equipment-Sewer System	COB	132,000.00	132,000.00		Various R&M for official motor vehicles-STP
50213070	Repairs and Maintenance-Furniture and Fixtures	COB	50,000.00	50,000.00		Various R&M for official motor vehicles
50215010	Taxes, Duties and Licenses	COB	3,205,918.80	3,205,918.80		Amount of taxes and licenses to regulatory agencies
50215020	Fidelity Bond Premiums	COB	346,125.00	346,125.00		Premiums for fidelity bonds of accountable officers
50215030	Insurance Expenses	COB	1,700,000.00	1,700,000.00		For the insurable risks of CWD properties
50216010	Labor and Wages	COB	1,823,116.00	1,823,116.00		Represents labor and wages for JO employees
50216010	Labor and Wages-Sewer System	COB	227,846.00	227,846.00		Represents labor and wages for JO employees-STP
50206010	Awards/Rewards Expenses	COB	200,000.00	200,000.00		Cost of Employee recognition programs

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			Total	MOOE	CO	
50299020	Printing and Publication Expenses	COB	40,000.00	40,000.00		Cost of printing and binding of documents, reports, etc.
50299030	Representation Expenses	COB	360,000.00	360,000.00		For official meetings/conferences and other functions.
50299060	Membership Dues and Contributions to Organizations	COB	143,860.00	143,860.00		Membership fees to recognized organizations/HOA
50299070	Subscription Expenses	COB	512,000.00	512,000.00		Cost of subscription to be paid to Converge
50299990	Other Maintenance and Operating Expenses	COB	352,000.00	352,000.00		Operating expenses not falling under specific accts.
10401010	Inventories- Fittings and Materials for Service Connection	COB	1,486,000.00	1,486,000.00		Various fittings and materials.
10401010	Inventories- Procurement of water meters and its accessories	COB	2,538,000.00	2,538,000.00		Various fittings and materials.
10401010	Inventories- Fittings and Materials for Main Line	COB	1,473,000.00	1,473,000.00		Various fittings and materials.
10601010	Land - Cost of taxes, duties and licenses	COB	250,000.00		250,000	Cost of Land taxes, duties and licenses
10605020	Office Equipment- Airconditioning Unit (2HP Split-type)	COB	80,000.00		80,000.00	Office equipment for use in CWD operations
10603031	Sewer System-Aerator in SBR (STP)	COB	300,000.00		300,000.00	Purchase of other equipments for operation-STP
10603110	Plant - Utility Plant in Service (UPIS)-Improvement/Additional distribution lines and accessories	COB	5,000,000.00		5,000,000.00	Cost of -Improvement/Additional distribution lines and accessories
10603110	Plant - Utility Plant in Service (UPIS)- Submersible Pumps and Motors	COB	1,075,000.00		1,075,000.00	Purchase of Submersible Pumps and Motors for operation
10605140	Technical and Scientific Equipment- Water Laboratory equipment	COB	6,500,000.00		6,500,000.00	Allotment for various items for Water Laboratory
10605990	Other Machinery and Equipment- Concrete cutter	COB	96,800.00		96,800.00	Purchase of Concrete cutter for operation
10607010	Storage Rack for Archive Room 2nd Floor	COB	200,000.00		200,000.00	Cost of Installation of Storage Rack for Archive Room
	TOTAL		71,279,251.06	57,777,451.06	13,501,800.00	

Prepared by:

Recommending Approval:

Approved by:

CORNELIO M. PACLEB
BAC - Secretariat

ENGR. ROCELISA G. MAULANIN
BAC Chairman

ENGR. ANILINE B. FRANCIA
General Manager

CARLO JAY C. MANANSALA
BAC Vice Chairman

ENGR. PAUL CHRISTIAN S. MANTILLA
BAC Member

PHILIP ANGELO G. CARDAÑO
BAC Member

ERNESTO C. DOMINGUEZ JR.
BAC Member

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