

REPORT ON AGEING OF CASH ADVANCES
Schedule of Advances to Officers and Employees
As of November 15, 2023

AGENCY NAME: CARMONA WATER DISTRICT
AGENCY CODE: _____

Book Title: _____
Account Title: Advances to Officers and Empl
Account Code: 19901040

Name		Fund	Particulars	Reference		Amount Granted	Amount Liquidated				Total Balance	Amount Due				Remarks
				Check no.	Date		Liquidation Report		Official Receipt			Less than 30 days	31-60 days	61-365 days	Over 1 year	
							Number	Amount	Number	Amount						
A	Advances for Special Purpose															
1	Local Travel															
	Carlo Jay Manasala	General	C/A Payment for Reg. fee and allowance - Annual Strategic Planning 2023	78920890	01/18/2023	5,320.00	23-01-0001	5,320.00			-					
	Aniline B. Francia	General	C/A Payment for Reg. fee and allowance - Annual Strategic Planning 2023	78920891	01/18/2023	5,320.00	23-01-0002	5,320.00			-					
	Aniline B. Francia	General	C/A for PWWA Seminar Mar 22-24, 2023 at SMX Conv. Pasay	78920893	01/26/2023	6,000.00	23-03-0011	6,000.00			-					
	Ma.Nieves Manabo	General	C/A for PWWA Seminar Mar 22-24, 2023 at SMX Conv. Pasay	78920894	01/26/2023	6,000.00	23-03-0012	6,000.00			-					
	Arlene M. Bayugo	General	CA - TA 1st STAWD GMM 2/22-24 Palawan	78920924	02/17/2023	9,349.44	23-02-0003	9,349.44			-					
	Rocelisa G. Maulanin	General	CA - TA 1st STAWD GMM 2/22-24 Palawan	78920925	02/17/2023	9,349.44	23-02-0004	9,349.44			-					
	Virginia D. Dimapilis II	General	CA - TA 1st STAWD GMM 2/22-24 Palawan	78920926	02/17/2023	9,349.44	23-02-0005	9,349.44			-					
	Luisa May F. Laura	General	CA - TA 1st STAWD GMM 2/22-24 Palawan	78920927	02/17/2023	9,349.44	23-02-0006	9,349.44			-					
	Ma.Nieves C. Mañabo	General	CA - TA 1st STAWD GMM 2/22-24 Palawan	78920928	02/17/2023	9,349.44	23-02-0007	9,349.44			-					
	Paul Christian S. Mantilla	General	CA - TA 1st STAWD GMM 2/22-24 Palawan	78920929	02/17/2023	9,349.44	23-02-0008	9,349.44			-					
	Aniline B. Francia	General	CA - TA 1st STAWD GMM 2/22-24 Palawan	78920930	02/17/2023	9,349.44	23-02-0009	9,349.44			-					
	Carlo Jay Manasala	General	CA - TA 1st STAWD GMM 2/22-24 Palawan	78920933	02/17/2023	9,349.44	23-02-0010	9,349.44			-					
	Various Employees	General	Payment for RF - WRFO course in San Pablo, Laguna, 03/22-24/2023	375239	02/15/2023	26,000.00	23-03-0015	26,000.00			-					
	Jayson M. Corpuz	General	TA seminar WRFO Mar22-24	78920971	03/14/2023	2,640.00	23-03-0016	2,640.00			-					
	Marlon G. Tan	General	TA seminar WRFO Mar22-24	78920972	03/14/2023	2,640.00	23-03-0017	2,640.00			-					
	Jon Carl B. Jacaba	General	TA seminar WRFO Mar22-24	78920973	03/14/2023	2,640.00	23-03-0018	2,640.00			-					
	Edmon P. Monreal	General	TA seminar WRFO Mar22-24	78920974	03/14/2023	2,640.00	23-03-0019	2,640.00			-					
	Ma.Nieves C. Mañabo	General	TA PWWA Seminar 3/22-24	78920976	03/15/2023	1,320.00	23-03-0013	1,320.00			-					
	Aniline B. Francia	General	TA PWWA Seminar 3/22-24	78920977	03/15/2023	1,320.00	23-03-0014	1,320.00			-					
	Carlo Jay Manasala	General	CA- TA and Reg. fee for CSC Seminar at Baguio	78920987	04/05/2023	17,149.81	23-05-0020	17,149.81			-					
	Philip Angelo D. Cardaño	General	CA- TA and Reg. fee for CSC Seminar at Baguio	78920988	04/05/2023	17,149.81	23-05-0021	17,149.81			-					
	Bezalel A. Ilagan	General	CA reg fee and TA - GACPA's 44th Annual Conv	78921024	05/03/2023	13,942.00	23-05-0022	13,942.00			-					
	Lambert T. Hipanao	General	CA training Basic Cust.Serv.Skills in Trece Martires City: 06, 13-15, 2023	78921053	06/07/2023	9,720.00	23-06-0023	9,720.00			-					
	Ron Alfred M. Bayugo	General	CA training Basic Cust.Serv.Skills in Trece Martires City: 06, 13-15, 2023	78921054	06/07/2023	9,720.00	23-06-0024	9,720.00			-					

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				Check no.	Date		Liquidation Report		Official Receipt			Less than 30 days	31-60 days	61-365 days	Over 1 year	
							Number	Amount	Number	Amount						
3	Special Activities/Projects															
	NONE															
B	Advances to Regular Disbursing Officers															
1	Payroll															
	NONE															
2	Petty Expenses															
	Virginia Dimapilis II	General	Petty Cash Fund Balance as of 11/15/2023	85806831	11/15/2023	65,000.00		-			65,000.00	65,000.00				
	TOTALS					212,236.60		139,475.89		7,760.71	65,000.00	65,000.00	-	-	-	

Certified Correct:


JOEMAR G. CUNANAN
Head, Accounting Office

Noted by:


ENGR. ANILINE B. FRANCIA
General Manager

Verified by:

EVANDER M. ARCENAL
COA Audit Team Leader

Date Submitted: 11/28/23