

FORM A
PERFORMANCE TARGETS & ACCOMPLISHMENT REPORT
FY 2019

LWD NAME: **CARMONA WATER DISTRICT**

MFOs AND PERFORMANCE INDICATORS (1)		FY 2018 ACTUAL ACCOMPLISHMENT (2)	FY 2019 TARGET (3)	RESPONSIBLE OFFICE/UNIT (4)	FY 2019 ACTUAL ACCOMPLISHMENT (5)	ACCOMPLISHMENT RATE (6)	REMARKS (7)
A. Water Facility Service Management							
2017 Budget:							
PI 1 (Quantity) access to potable water	Percentage of households with access to potable water against the total number of households within the coverage of the LWD	14/14 (100%)	14/14 (100%)	ENGINEERING / COMMERCIAL	14/14 (100%)	100%	
PI 2 (Quality) reliability of the service	Percentage of household connections receiving 24/7 supply of water	100%	100%	ENGINEERING / COMMERCIAL	100%	100%	
PI 3 (Timeliness) Adequacy (should not be less than 1.2:1)	Source of Capacity of LWD to meet demands for 24/7 supply of water To compute adequacy, use formula below: <u>Rated Capacity of Sources(cu.m/yr)</u> Demand(cu.m/yr) Demand = No. of Active Connections x 5 (average household size) x 100-130 (Liters per capita per day) x 365 days x 1L/1000	Demand = 13,633 x 5 x 130 x 365 x 1/1000 ; Rated Capacity as per MDS = 4,041,490 1.25 : 1	1.20:1	ENGINEERING / COMMERCIAL	1.39:1	100%	
B. Water Distribution Service Management							
2017 Budget:							
PI 1 (Quantity) NRW: NRW should not exceed 30%	Percentage of unbilled water to water production	23.00%	30.00%	ENGINEERING	27.80%	100.00%	
PI 2 (Quality) Potability	Daily chlorine residual requirement should be at least 0.3ppm at the farthest point. In case the LWD is using chlorine dioxide, the allowable level should be at least 0.2 to 0.4	0 deviation (100%)	0 deviation (100%)	ENGINEERING	0 deviation (100%)	100%	

MFOs AND PERFORMANCE INDICATORS (1)		FY 2017 ACTUAL ACCOMPLISHMENT (2)	FY 2019 TARGET (3)	RESPONSIBLE OFFICE/UNIT (4)	FY 2019 ACTUAL ACCOMPLISHMENT (5)	ACCOMPLISHMENT RATE (6)	REMARKS (7)
PI 3 (Timeliness) Adequacy/reability of service	Average response time to restore service (major and minor repair) when there are interruptions due to line breaks and/or production equipment or facility breakdown as reflected in the CSC-approved Citizen's Charter of the WD	1 day for restoration	1 day for restoration	ENGINEERING	1 day for restoration	100%	
Support to Operation (STO)							
2017 Budget:							
PI1 Staff Productivity Index	Categories A, B, C = 1 staff for every one hundred twenty(120) service connections. Category D = 1 staff for every one hundred (100) service connections.	1:207	1:120	HR / ADMINISTRATIVE	1:195	100%	
PI 2 Affordability	LWUA approved water rates	P 238.60 for first ten (10) cubic meter (100%) ; P340.50 minimum wage*	P 238.60 for first ten (10) cubic meter (100%) ; P373.00 minimum wage	COMMERCIAL	P 238.60 for first ten (10) cubic meter (100%) ; P373.00 minimum wage	100%	
PI 3 Customer Satisfaction	¹ 1. Ease of Doing Business - compliance to CSC Memo No. 14-2016. 2. Percentage of Customer Complaints acted upon against received complaints. <ul style="list-style-type: none"> •Complaints through hotline #8888 acted upon within 72 hours. •Complaints received through the WD customer service unit within the period prescribed by ARTA and other issuances. 	10/10 complaints resolved	100%	COMMERCIAL	26/26 complaints resolved	100%	

¹Certificate from HR Manager & GM on the compliance to CSC Memo # 14- 2016

MFOs AND PERFORMANCE INDICATORS (1)		FY 2018 ACTUAL ACCOMPLISHMENT (2)	FY 2019 TARGET (3)	RESPONSIBLE OFFICE/UNIT (4)	FY 2019 ACTUAL ACCOMPLISHMENT (5)	ACCOMPLISHMENT RATE (6)	REMARKS (7)
General Administration and Support Services (GASS)							
2017 Budget:							
PI 1 Financial Viability and Sustainability	<ul style="list-style-type: none"> Collection efficiency $\geq 90\%$; ²Positive Net Balance in the Average Net Income for twelve (12) months; Current Ratio $\geq 1.5:1$ 	(1) 96.15% ; (2) Positive Balance of Net Income = 12 months (refer to Certification) ; (3) 14.30:1	(1) 90.00% ; (2) Positive Balance of Net Income ; (3) 1.5:1	FINANCE	(1) 96.00% ; (2) Positive Balance of Net Income = P46,455,076.04 ; (3) 38.67:1	100%	
PI 2							
a) Compliance with COA reporting requirements	In accordance with the prescribed content and period of submission (Submission of five financial reports, i.e. Balance Sheet, Statement of Income and Expenses, Statement of Cash Flows, Statement of Government Equity, Notes to Financial Statement, Report on Ageing of Cash Advance)	Submitted 2/18/2019	(1) FS = On or before February 14, 2020 ; (2) CA = On or before Nov. 30, 2019	FINANCE	(1) FS = Submission on going ; (2) CA = Submitted 11/18/2019		
b) Compliance with LWUA reporting requirements in accordance to content and period submission	b. Compliance with LWUA reporting requirements in accordance to content and period of submission i.e. Monthly Data Sheet, Balance Sheet, Income Statement, Cash Flow Statement, Microbiological/Physical/Chemical/Chlorine residual report, Approved WD budget w/ Annual Procurement Plan, Annual Report	MONTHLY	(1) MDS / FS = Monthly ; (2) Micro/Phy/Chlorine = Monthly ; (3) Budget with APP = On or before Dec. 31 ; (4) Annual Report = On or before February 28	ALL UNITS	(1) MDS / FS = Monthly ; (2) Micro/Phy/Chlorine = Monthly ; (3) Budget with APP = Submitted 12/18/2019 ; (4) Annual Report = On going		

²Average Positive Net Income - EO 181-2015; LWUA MC 007-15; DBM-BC #007-2016

MFOs AND PERFORMANCE INDICATORS (1)		FY 2018 ACTUAL ACCOMPLISHMENT (2)	FY 2019 TARGET (3)	RESPONSIBLE OFFICE/UNIT (4)	FY 2019 ACTUAL ACCOMPLISHMENT (5)	ACCOMPLISHMENT RATE (6)	REMARKS (7)
PI 3 Compliance to COA AOM	³ Resolve at least 30% of COA findings stated in the AOM issued to the Agency for prior years as of December 31, 2019	69% (refer to Certification)	30%	FINANCE	77.00%	100%	
PI 4 Budget Utilization Rate (BUR)	Actual Disbursement on CAPEX versus Approved CAPEX budget for the current year should not be less than 85%	89.91% (refer to Certification)	85%	FINANCE	97.59%	100%	

³ Management Report (signed by GM) on resolved COA Findings

Prepared by:


JOEMAR G. CUNANAN
Admin & Finance Division Manager

Approved by:


ENGR. ANILINE B. FRANCIA
General Manager

Form A-1
DETAILS OF DELIVERY/OFFICE PERFORMANCE INDICATORS AND TARGETS
2019

LWD:


CARMONA WATER DISTRICT

Major Final Outputs/ Responsible Division	Performance Indicator 1	FY 2019 Target for Performance Indicator 1	FY 2019 ACCOMPLISH- MENT for Performance Indicator 1	Performance Indicator 2	FY 2019 Target for Performance Indicator 2	FY 2019 ACCOMPLISH- MENT for Performance Indicator 2	Performance Indicator 3	FY 2019 Target for Performance Indicator 3	FY 2019 Accomplish-ment for Performance Indicator 3	Remarks
A. Water Facility Service Management										
	(Quantity) access to potable water Percentage of households with access to potable water against the total number of households within the coverage of the LWD	14/14 (100%)	14/14 (100%)	(Quality) reliability of service Percentage of Household connections receiving 24/7 supply of water	100%	100%	(Timeliness) Adequacy Source Capacity of WD to meet demands for 24/7 supply	1.20:1	1.39:1	

Major Final Outputs/ Responsible Division	Performance Indicator 1	FY 2019 Target for Performance Indicator 1	FY 2019 ACCOMPLISH-MENT for Performance Indicator 1	Performance Indicator 2	FY 2019 Target for Performance Indicator 2	FY 2019 ACCOMPLISH-MENT for Performance Indicator 2	Performance Indicator 3	FY 2019 Target for Performance Indicator 3	FY 2019 Accomplish-ment for Performance Indicator 3	Remarks
B. Water Distribution Service Management										
	(Quantity) NRW: NRW should be ≤ 30% Percentage of unbilled water to water production	30.00%	27.80%	(Quality) Potability *Daily Chlorine residual requirement should be at least 0.3ppm at the farthest point * Chlorine Dioxide residual requirement should be at least .2ppm	0 deviation (100%)	0 deviation (100%)	(Timeliness) adequacy/ reliability of service Average response time to restore service when there are interruptions due to line breaks and/or production equipment or facility breakdown as reflected in the CSC-approved Citizen's Charter of WD	1 day for restoration	1 day for restoration	

Major Final Outputs/ Responsible Division	Performance Indicator 1	FY 2019 Target for Performance Indicator 1	FY 2019 ACCOMPLISH-MENT for Performance Indicator 1	Performance Indicator 2	FY 2019 Target for Performance Indicator 2	FY 2019 ACCOMPLISH-MENT for Performance Indicator 2	Performance Indicator 3	FY 2019 Target for Performance Indicator 3	FY 2019 Accomplish-ment for Performance Indicator 3	Remarks
C. Support to Operations (STO)										
	Staff Productivity Index Cat A,B,C = 1:120 Cat D = 1:100	1:120	1:195	Affordability Must be LWUA-approved Water Rate	P 238.60 for first ten (10) cubic meter (100%) ; P 373.00 minimum wage	P 238.60 for first ten (10) cubic meter (100%) ; P 373.00 minimum wage	Customer Satisfaction Ease of Doing Business- Compliance to CSC 14-2016 Customer complaints acted upon against received complaints Complaints thru 888 acted upon within 72 hrs	26/26 complaints resolved	26/26 complaints resolved	

Major Final Outputs/ Responsible Division	Performance Indicator 1	FY 2019 Target for Performance Indicator 1	FY 2019 ACCOMPLISH-MENT for Performance Indicator 1	Performance Indicator 2	FY 2019 Target for Performance Indicator 2	FY 2019 ACCOMPLISH-MENT for Performance Indicator 2	Performance Indicator 3	FY 2019 Target for Performance Indicator 3	FY 2019 Accomplish-ment for Performance Indicator 3	Remarks
D. General Administration and Support Services (GASS)										
	Financial Viability & sustainability Collection Efficiency $\geq 90\%$ Postive Net Income Balance Current Ratio $\geq 1.5:1$	(1) 90.00 % ; (2) Positive Balance of Net Income ; (3) 1.5:1	(1) 96.00 % ; (2) Positive Balance of Net Income = P 46,455,076.04; (3) 38.67:1	Compliance to COA reporting requirements Compliance to LWUA reporting requirements	(1) MDS / FS = Monthly ; (2) Micro/Phy/Chlorine = Monthly ; (3) Budget with APP = On or before Dec. 31 ; (4) Annual Report = On or before February 28	(1) MDS / FS = Monthly ; (2) Micro/Phy/Chlorine = Monthly ; (3) Budget with APP = Submitted 12/18/2019 ; (4) Annual Report = On going	Budget Utilization Rate (BUR) Actual Disbursement on CAPEX. Approved CAPEX budget for the current year should be at least 85% to 90%	85%	97.59%	

Prepared by:

JOEMAR G. CUNANAN
Acting PBB Focal Person

Approved by:

ENGR. ANILINE B. FRANCIA
General Manager

Republic of the Philippines
CARMONA WATER DISTRICT

(LWUA CCC No. 561)

Blk. 8, Lot 8, Joy St., Cityland Subdivision, Brgy. Mabuhay, Carmona, Cavite

Tel. No. (046) 430-0832 loc. 101-112, Fax No. (046) 430-1705

Email Add: carmonawd@yahoo.com

January 29, 2020

CERTIFICATION OF COMPLIANCE TO AOM

This is to certify that Carmona Water District has fully resolved the following as of December 31, 2019:


- Of the twenty six (26) audit recommendations embodied in the preceding Annual Audit Report, twenty (20) or 77% were fully implemented, six (6) were partially implemented and zero (0) remained not implemented by the CWD.

This certification is issued as supporting documents for the District's application for Performance Based Bonus for CY 2019.

Certified by:


JOEMAR G. CUNANAN
Admin & Finance Division Manager

Noted by:


ENGR. ANILINE B. FRANCIA
General Manager

Republic of the Philippines
CARMONA WATER DISTRICT

(LWUA CCC No. 561)

Blk. 8, Lot 8, Joy St., Cityland Subdivision, Brgy. Mabuhay, Carmona, Cavite

Tel. No.(046) 430-0832 loc. 101-112, Fax No. (046) 430-1705

Email Add: camonawd@yahoo.com

January 29, 2020

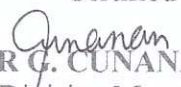
CERTIFICATION OF POSITIVE NET BALANCE IN NET INCOME

This is to certify that Carmona Water District has attained positive balance in Net Income for CY 2019 as follows:

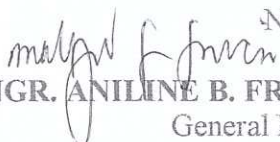
MONTH	NET INCOME (in Php)
January	3,967,608.29
February	4,284,899.99
March	4,062,098.51
April	4,416,589.13
May	3,185,602.70
June	5,035,786.07
July	4,567,389.96
August	4,931,722.63
September	5,647,399.95
October	4,358,115.44
November	3,059,547.27
December	(1,061,683.89)

This certification is issued as supporting documents for the District's application for Performance Based Bonus for CY 2019.

Certified by:


JOEMAR C. CUNANAN
Admin & Finance Division Manager

Noted by:


ENGR. ANILINE B. FRANCIA
General Manager

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(LWUA CCC No. 561)

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January 29, 2020

CERTIFICATION OF BUDGET UTILIZATION RATE


This is to certify that Carmona Water District's Budget Utilization Rate on Maintenance and Other Operating Expenses (MOOE) and Capital Expenditures (CAPEX) was 97.59% as sourced from its general fund and duly certified by the Corporate Budget Officer of this agency.

This certification is issued as supporting documents for the District's application for Performance Based Bonus for CY 2019.

Certified by:


JOEMAR G. CUNANAN
Admin & Finance Division Manager

Noted by:


ENGR. ANILINE B. FRANCIA
General Manager

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Email Add: carmonawd@yahoo.com

January 29, 2020

CERTIFICATION ON CSC MEMO. NO. 14-2016

This is to certify that Carmona Water District has complied with the CSC Memorandum Circular No. 14-2016 or the "Ease of Doing Business".

This certification is issued as supporting documents for the District's application for Performance Based Bonus for CY 2019.

Certified by:


JOEMAR G. CUNANAN
Admin/Finance Division Manager

Noted by:


ENGR. ANILINE B. FRANCIA
General Manager

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(LWUA CCC No. 561)

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January 29, 2020

MR. JECI A. LAPUS

Administrator

Local Water Utilities Administration
Balara, Quezon City



ATTENTION: **ENGR. ROSIE POLICARPIO**

Dear Sir/Mam:

Warm Greetings!

This is to respectfully submit the following documents as one of the requirements for the grant of Performance Based Bonus (PBB) FY 2019:

1. Form A – Performance Targets
2. Form A-1 – Details of Delivery/Office Performance Indicators and Targets

For your guidance and reference.

Thank you and Regards,


ENGR. ANILINE B. FRANCIA
General Manager