

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2020 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8,2018 , the APP-CSE shall serve as the agency’s APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2020 template at www.ps-philgeps.gov.ph
2. Indicate the agency’s monthly requirement per item in the APP-CSE 2020 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
 - a. Saved using this format: APP2020_Name of Agency_Main or Regional Office (e.g. APP2020_DBM_Central Office, APP2020_DBM_Region IVA).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019.

Department/Bureau/Office:
Region:
Address:

Note: Consistent with Memorandum Circular No. 2019 -1 dated 03 September 2019, issued by AO 25, the APP-CSE for FY 2020 must be submitted on or before **October 31, 2019.**

CARMONA WATER DISTRICT
IV-A
B8 L8 JOY ST., CITYLAND SUBDIVISION, BRGY. MABUHAY,
CARMONA, CAVITE

Agency Account Code: X213
Organization Type:

Contact Person: JOEMAR G. CUNANAN
Position: ADMIN & FINANCE DIV. MGR.
E-mail : acctg@carmonawd.com.ph
Telephone/Mobile Nos: (046) 430-0832/0917-631-3719

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																								
Pesticides or Pest Repellents																								
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	20		20	2,787.20			0	0.00	20			20	2,787.20			0	0.00	40.00	139.36		5,574.40
Solvents																								
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	51		51	2,243.59			0	0.00	45			45	1,979.64			0	0.00	96.00	43.992		4,223.23
Color Compounds and Dispersions																								
3	12171703-SI-F01	STAMP PAD INK, purple or violet	bottle	7		7	172.39			0	0.00	5			5	123.14			0	0.00	12.00	24.6272		295.53
Films																								
6	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	1		1	208.52			0	0.00				0	0.00			0	0.00	1.00	208.52		208.52
Paper Materials and Products																								
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	5		5	3,411.20			0	0.00	5			5	3,411.20			0	0.00	10.00	682.24		6,822.40
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	1		1	1,300.00			0	0.00				0	0.00			0	0.00	1.00	1300		1,300.00
11	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	7		7	5,358.08			0	0.00	7			7	5,358.08			0	0.00	14.00	765.44		10,716.16
14	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	1		1	670.70			0	0.00				0	0.00			0	0.00	1.00	670.696		670.70
15	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	7		7	225.53			0	0.00				0	0.00			0	0.00	7.00	32.2192		225.53
18	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	20		20	240.86			0	0.00	20			20	240.86			0	0.00	40.00	12.0432		481.73
19	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	20		20	2,647.42			0	0.00	20			20	2,647.42			0	0.00	40.00	132.3712		5,294.85
20	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	20		20	3,095.04			0	0.00	20			20	3,095.04			0	0.00	40.00	154.752		6,190.08

21	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	45		45	5,153.15			0	0.00	45		45	5,153.15			0	0.00	90.00	114.5144	10,306.30
22	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	60		60	7,798.75			0	0.00	85		85	11,048.23			0	0.00	145.00	129.9792	18,846.98
26	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	11		11	777.92			0	0.00	10		10	707.20			0	0.00	21.00	70.72	1,485.12
27	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	6		6	611.52			0	0.00	5		5	509.60			0	0.00	11.00	101.92	1,121.12
28	14111704-TT-P02	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	24		24	1,569.98			0	0.00	24		24	1,569.98			0	0.00	48.00	65.416	3,139.97
Batteries and Cells and Accessories																						
29	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	20		20	394.58			0	0.00	20		20	394.58			0	0.00	40.00	19.7288	789.15
30	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	22		22	429.00			0	0.00	22		22	429.00			0	0.00	44.00	19.5	858.00
Manufacturing Components and Supplies																						
32	31201610-GL-X01	GLUE, all purpose, gross weight: 200 grams min	jar	1		1	47.82			0	0.00			0	0.00			0	0.00	1.00	47.8192	47.82
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	9		9	186.08			0	0.00	9		9	186.08			0	0.00	18.00	20.6752	372.15
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	12		12	240.61			0	0.00	12		12	240.61			0	0.00	24.00	20.0512	481.23
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	5		5	275.60			0	0.00	5		5	275.60			0	0.00	10.00	55.12	551.20
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	13		13	1,385.80			0	0.00	13		13	1,385.80			0	0.00	26.00	106.6	2,771.60
38	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	5		5	91.00			0	0.00	4		4	72.80			0	0.00	9.00	18.2	163.80
39	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	72		72	655.20			0	0.00	72		72	655.20			0	0.00	144.00	9.1	1,310.40
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	4		4	72.80			0	0.00	4		4	72.80			0	0.00	8.00	18.2	145.60
Lighting and Fixtures and Accessories																						
47	39101628-LB-L01	Ligh Bulb, LED, 7 watts 1 pc in individual box	piece	50		50	3,624.40			0	0.00			0	0.00			0	0.00	50.00	72.488	3,624.40
Measuring and Observing and Testing Equipment																						
Cleaning Equipment and Supplies																						
49	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	12		12	1,032.72			0	0.00	12		12	1,032.72			0	0.00	24.00	86.06	2,065.44
52	47131829-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	12		12	499.20			0	0.00	12		12	499.20			0	0.00	24.00	41.6	998.40
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	12		12	449.16			0	0.00	12		12	449.16			0	0.00	24.00	37.4296	898.31
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	6		6	524.16			0	0.00	6		6	524.16			0	0.00	12.00	87.36	1,048.32
63	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	15		15	745.37			0	0.00			0	0.00			0	0.00	15.00	49.6912	745.37
65	47121701-TB-P04	TRASHBAG, plastic, transparent	roll	90		90	12,589.20			0	0.00	90		90	12,589.20			0	0.00	180.00	139.88	25,178.40
Office Equipment and Accessories and Supplies																						
77	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	5		5	37.86			0	0.00			0	0.00			0	0.00	5.00	7.5712	37.86
78	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	8		8	107.16			0	0.00			0	0.00			0	0.00	8.00	13.3952	107.16
79	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	9		9	184.95			0	0.00	4		4	82.20			0	0.00	13.00	20.5504	267.16
80	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	9		9	355.68			0	0.00	6		6	237.12			0	0.00	15.00	39.52	592.80
81	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	86		86	1,509.75			0	0.00	84		84	1,474.64			0	0.00	170.00	17.5552	2,984.38
82	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	15		15	1,046.76			0	0.00			0	0.00			0	0.00	15.00	69.784	1,046.76
83	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece	163		163	11,188.32			0	0.00	5		5	343.20			0	0.00	168.00	68.64	11,531.52
84	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	1		1	408.14			0	0.00			0	0.00			0	0.00	1.00	408.1376	408.14
86	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc	box	1		1	738.40			0	0.00			0	0.00			0	0.00	1.00	738.4	738.40
87	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	10		10	304.93			0	0.00			0	0.00			0	0.00	10.00	30.4928	304.93
88	44121506-EN-M02	ENVELOPE, MAILING,white, 80gsm (-5%)	box	4		4	1,314.56			0	0.00	4		4	1,314.56			0	0.00	8.00	328.64	2,629.12
91	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	21		21	1,657.22			0	0.00	20		20	1,578.30			0	0.00	41.00	78.9152	3,235.52

99	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	6		6	4,480.32			0	0.00	6		6	4,480.32			0	0.00	12.00	746.72	8,960.64
100	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	2		2	434.72			0	0.00			0	0.00			0	0.00	2.00	217.36	434.72
101	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	8		8	2,237.08			0	0.00	1		1	279.64			0	0.00	9.00	279.6352	2,516.72
104	44121716-MA-P01	MARKER, FLUORESCENT, 3 assorted colors per set	set	20		20	744.64			0	0.00	20		20	744.64			0	0.00	40.00	37.232	1,489.28
105	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	19		19	195.82			0	0.00	9		9	92.76			0	0.00	28.00	10.3064	288.58
107	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	3		3	30.92			0	0.00	2		2	20.61			0	0.00	5.00	10.3064	51.53
108	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	15		15	144.77			0	0.00	6		6	57.91			0	0.00	21.00	9.6512	202.68
109	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	5		5	48.26			0	0.00	5		5	48.26			0	0.00	10.00	9.6512	96.51
110	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	5		5	48.26			0	0.00	5		5	48.26			0	0.00	10.00	9.6512	96.51
111	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	30		30	179.40			0	0.00	20		20	119.60			0	0.00	50.00	5.98	299.00
112	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	26		26	331.24			0	0.00	19		19	242.06			0	0.00	45.00	12.74	573.30
115	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	1		1	96.72			0	0.00			0	0.00			0	0.00	1.00	96.72	96.72
116	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece			0	0.00			0	0.00	5		5	138.32			0	0.00	5.00	27.664	138.32
117	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	7		7	82.41			0	0.00	6		6	70.64			0	0.00	13.00	11.7728	153.05
118	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	3		3	82.21			0	0.00	1		1	27.40			0	0.00	4.00	27.404	109.62
121	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	8		8	1,055.64			0	0.00			0	0.00			0	0.00	8.00	131.9552	1,055.64
122	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	8		8	124.80			0	0.00			0	0.00			0	0.00	8.00	15.6	124.80
123	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	7		7	575.12			0	0.00	2		2	164.32			0	0.00	9.00	82.16	739.44
125	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	10		10	181.79			0	0.00			0	0.00			0	0.00	10.00	18.1792	181.79
128	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	7		7	946.40			0	0.00			0	0.00			0	0.00	7.00	135.2	946.40

Printer or Facsimile or Photocopier Supplies

138	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	30		30	7,644.00			0	0.00	10		10	2,548.00			0	0.00	40.00	254.8	10,192.00
139	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	9		9	2,293.20			0	0.00	3		3	764.40			0	0.00	12.00	254.8	3,057.60
140	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	9		9	2,293.20			0	0.00	3		3	764.40			0	0.00	12.00	254.8	3,057.60
141	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	9		9	2,293.20			0	0.00	3		3	764.40			0	0.00	12.00	254.8	3,057.60
173	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	1		1	339.04			0	0.00			0	0.00			0	0.00	1.00	339.04	339.04
174	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	1		1	339.04			0	0.00			0	0.00			0	0.00	1.00	339.04	339.04
197	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	5		5	383.76			0	0.00			0	0.00			0	0.00	5.00	76.752	383.76

Fire Fighting Equipment

289	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	21		21	24,024.00			0	0.00			0	0.00			0	0.00	21.00	1144	24,024.00
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Arts and Crafts Equipment and Accessories and Supplies

297	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	14		14	593.32			0	0.00			0	0.00			0	0.00	14.00	42.38	593.32
299	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	35		35	1,211.39			0	0.00	5		5	173.06			0	0.00	40.00	34.6112	1,384.45
301	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	5		5	173.06			0	0.00			0	0.00			0	0.00	5.00	34.6112	173.06

PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

Common Office Supplies

1		BALIKBAYAN BOX	piece	5		5	950.00			0	0.00	5		5	950.00			0	0.00	10.00	190	1,900.00
2		Ballpen Black	piece	395		395	3,685.35			0	0.00	95		95	886.35			0	0.00	490.00	9.33	4,571.70
3		BALLPEN BLUE	piece	60		60	720.00			0	0.00	60		60	720.00			0	0.00	120.00	12	1,440.00

4		Ballpen Red	piece	34			34	357.00				0	0.00	30			30	315.00				0	0.00	64.00	10.5	672.00
5		CARBON PAPER BLUE LEGAL	box	2			2	1,500.00				0	0.00	2			2	1,500.00				0	0.00	4.00	750	3,000.00
6		Clamp	piece	2			2	360.00				0	0.00				0	0.00				0	0.00	2.00	180	360.00
7		Clipboard with Cover Long	piece	10			10	1,000.00				0	0.00	5			5	500.00				0	0.00	15.00	100	1,500.00
8		COLUMNAR NOTEBOOK	piece	4			4	200.00				0	0.00	4			4	200.00				0	0.00	8.00	50	400.00
9		Drum, Copier for HP MFP436	piece	1			1	9,000.00				0	0.00				0	0.00				0	0.00	1.00	9000	9,000.00
10		Epson 003 Ink Bottle, Black	bottle	4			4	1,100.00				0	0.00				0	0.00				0	0.00	4.00	275	1,100.00
11		Epson 003 Ink Bottle, Cyan	bottle	2			2	550.00				0	0.00				0	0.00				0	0.00	2.00	275	550.00
12		Epson 003 Ink Bottle, Magenta	bottle	2			2	550.00				0	0.00				0	0.00				0	0.00	2.00	275	550.00
13		Epson 003 Ink Bottle, Yellow	bottle	2			2	550.00				0	0.00				0	0.00				0	0.00	2.00	275	550.00
14		FINGER MOISTENER	piece	6			6	330.00				0	0.00	6			6	330.00				0	0.00	12.00	55	660.00
15		FOLDER (LEGAL, PLASTIC)	piece	30			30	300.00				0	0.00	30			30	300.00				0	0.00	60.00	10	600.00
16		GLUE LIQUID	bottle	12			12	420.00				0	0.00	12			12	420.00				0	0.00	24.00	35	840.00
17		HEAVY DUTY STAPLER	piece	3			3	1,200.00				0	0.00	3			3	1,200.00				0	0.00	6.00	400	2,400.00
18		Index Card (1/2)	pack	1			1	100.00				0	0.00				0	0.00				0	0.00	1.00	100	100.00
19		Ink Refill for permanent marker, black	bottle	1			1	150.00				0	0.00				0	0.00				0	0.00	1.00	150	150.00
20		Paper Multicopy Short, 70gsm	ream	4			4	800.00				0	0.00	4			4	800.00				0	0.00	8.00	200	1,600.00
21		Paper, A3 size	ream	1			1	750.00				0	0.00				0	0.00				0	0.00	1.00	750	750.00
22		PLASTIC FASTENER (LONG) 70MM	box	3			3	501.00				0	0.00	3			3	501.00				0	0.00	6.00	167	1,002.00
23		Push Pins, 50pcs per box	box	2			2	167.00				0	0.00				0	0.00				0	0.00	2.00	83.5	167.00
24		RIBBON SPOOL FOR EPSON DOT MAT	piece	150			150	4,500.00				0	0.00	150			150	4,500.00				0	0.00	300.00	30	9,000.00
25		RUBBER BAND	box	2			2	300.00				0	0.00	2			2	300.00				0	0.00	4.00	150	600.00
26		STAPLE WIRE #35	box	24			24	1,560.00				0	0.00	24			24	1,560.00				0	0.00	48.00	65	3,120.00
27		Toner, HP 56x High Yield	piece	2			2	8,000.00				0	0.00	2			2	8,000.00				0	0.00	4.00	4000	16,000.00
Common Janitorial Supplies																										
1		Chamois, (Canebo)	piece	10			10	6,000.00				0	0.00				0	0.00				0	0.00	10.00	600	6,000.00
2		Door Matt, Big	piece	20			20	1,200.00				0	0.00	20			20	1,200.00				0	0.00	40.00	60	2,400.00
3		Hand Towel	piece	5			5	1,250.00				0	0.00				0	0.00				0	0.00	5.00	250	1,250.00
4		Sack, 50kgs Size	piece	25			25	375.00				0	0.00	25			25	375.00				0	0.00	50.00	15	750.00
5		SPATULA	piece	6			6	300.00				0	0.00				0	0.00				0	0.00	6.00	50	300.00
6		Spin Mop	piece	2			2	1,000.00				0	0.00	2			2	1,000.00				0	0.00	4.00	500	2,000.00
Office Equipment and Accessories																										
1		File system box (125mmx230mmx400	piece	10			10	1,500.00				0	0.00	10			10	1,500.00				0	0.00	20.00	150	3,000.00
Cleaning Equipment and Supplies																										
1		Bath Soap (safeguard) 135g	box	60			60	2,700.00				0	0.00	60			60	2,700.00				0	0.00	120.00	45	5,400.00
2		Bleach (Zonrox, Gentle Clean), 500 M	bottle	12			12	720.00				0	0.00	12			12	720.00				0	0.00	24.00	60	1,440.00
3		Dishwashing Foam w/ Scouring Pad (S	piece	24			24	240.00				0	0.00	24			24	240.00				0	0.00	48.00	10	480.00
4		Dishwashing Liquid, Refill 500 ML	pack	20			20	2,000.00				0	0.00				0	0.00				0	0.00	20.00	100	2,000.00
5		Fabcon, 500ml (Surf, Pink)	pack/bottle	12			12	1,200.00				0	0.00	12			12	1,200.00				0	0.00	24.00	100	2,400.00
6		Facial Tissue, 2 ply, 250 pulls	box	14			14	980.00				0	0.00	13			13	910.00				0	0.00	27.00	70	1,890.00

7		Hand Sanitizer, 500ml	bottle	20			20	6,000.00				0	0.00				0	0.00				0	0.00	20.00	300	6,000.00
Paper Materials and Products																										
1		Carbonless Continuous form with lett	box	5			5	19,000.00				0	0.00	5			5	19,000.00				0	0.00	10.00	3800	38,000.00
2		Carbonless Continuous form with lett	box	65			65	104,000.00				0	0.00	65			65	104,000.00				0	0.00	130.00	1600	208,000.00
3		Carbonless Continuous form with lett	box	40			40	80,000.00				0	0.00	40			40	80,000.00				0	0.00	80.00	2000	160,000.00
4		Continuous Form, 2 ply 5 1/2 x 9 1/2	box	4			4	6,000.00				0	0.00				0	0.00				0	0.00	4.00	1500	6,000.00
5		INSPECTION SLIP	ream				0	0.00				0	0.00	50			50	6,500.00				0	0.00	50.00	130	6,500.00
6		RECONNECTION FORM	ream	250			250	20,000.00				0	0.00				0	0.00				0	0.00	250.00	80	20,000.00
7		Riso Printing- Affidavit of Undertaking	ream	3			3	900.00				0	0.00	3			3	900.00				0	0.00	6.00	300	1,800.00
8		Riso Printing- Contract for Water Serv	ream	3			3	900.00				0	0.00	3			3	900.00				0	0.00	6.00	300	1,800.00
9		Riso Printing- Customer Feedback For	ream	2			2	600.00				0	0.00				0	0.00				0	0.00	2.00	300	600.00
10		Riso Printing- Frequently Asked Quest	ream				0	0.00				0	0.00	4			4	1,200.00				0	0.00	4.00	300	1,200.00
11		Riso Printing- Information Dessiminat	ream	20			20	6,000.00				0	0.00	20			20	6,000.00				0	0.00	40.00	300	12,000.00
12		Riso Printing- Requirements for Wate	ream				0	0.00				0	0.00	2			2	600.00				0	0.00	2.00	300	600.00
13		Riso Printing- Senior Citizen Discount	ream	1			1	300.00				0	0.00				0	0.00				0	0.00	1.00	300	300.00
14		Riso Printing- Service Application & Co	ream	3			3	900.00				0	0.00	3			3	900.00				0	0.00	6.00	300	1,800.00
15		RISO/ PRINT FORMS	ream	25			25	10,000.00				0	0.00				0	0.00				0	0.00	25.00	400	10,000.00
16		Risso, Trip Ticket	ream	5			5	1,750.00				0	0.00				0	0.00				0	0.00	5.00	350	1,750.00
17		SERVICE REQUEST FORM	ream	150			150	13,500.00				0	0.00				0	0.00				0	0.00	150.00	90	13,500.00
Lighting and fixtures and accessories																										
2		flourescent LED 40"	piece	10			10	7,500.00				0	0.00				0	0.00				0	0.00	10.00	750	7,500.00
Electrical equipment and components and supplies																										
1		Battery, size AA, Alkaline 4pcs per pak	pack	2			2	200.00				0	0.00				0	0.00				0	0.00	2.00	100	200.00
2		Battery, size AAA, Alkaline 4pcs per p	pack	6			6	600.00				0	0.00	2			2	200.00				0	0.00	8.00	100	800.00
3		Clamp Meter Battery Round	piece	5			5	1,000.00				0	0.00	5			5	1,000.00				0	0.00	10.00	200	2,000.00

Computer Supplies																										
1		Keyboard	unit	4			4	5,600.00				0	0.00				0	0.00				0	0.00	4.00	1400	5,600.00
2		Mouse pad	unit	8			8	1,600.00				0	0.00				0	0.00				0	0.00	8.00	200	1,600.00
3		Mouse wireless	unit	4			4	600.00				0	0.00				0	0.00				0	0.00	4.00	150	600.00
Common ICT Equipment																										
12	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)	unit	6			6	36,000.00				0	0.00				0	0.00				0	0.00	6.00	6000	36,000.00
Other Categories																										
10		HELMET HALF FACE	piece	7			7	8,400.00				0	0.00				0	0.00				0	0.00	7.00	1200	8,400.00
11		RAINCOAT	piece	8			8	2,800.00				0	0.00				0	0.00				0	0.00	8.00	350	2,800.00
12		Plastic Cup, 7.oz	pack	8			8	2,400.00				0	0.00	8			8	2,400.00				0	0.00	16.00	300	4,800.00
13		ICE PLASTIC BAG	pack	20			20	4,000.00				0	0.00	20			20	4,000.00				0	0.00	40.00	200	8,000.00

A. TOTAL												P		868,035.36											
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)												P		86,803.54											
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If applicable for motor vehicle and other items)																									
D. GRAND TOTAL (A + B+ C)												P		954,838.89											
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:												P		-											
F. MONTHLY CASH REQUIREMENTS												P		-											
G.1 Available at Procurement Service Stores				133,976.00						-				74,016.65						-		P		207,992.66	
G.2 Other Items not available at PS but regularly purchased from other sources				399,615.35						-				260,427.35						-		P		660,042.70	
TOTAL MONTHLY CASH REQUIREMENTS				533,591.35						-				334,444.00						-		P		868,035.36	

**Agency must put the monthly requirement for air tickets both local and international.*

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

CARLO JAY C. MANANSALA
Property/Supplier Officer

Certified Funds Available / Certified Appropriate Funds Available:

JOEMAR G. CUNANAN
Accountant / Local Budget Officer

Approved by:

ENGR. ANILINE B. FRANCIA
Head of Office/Agency

Date Prepared: OCTOBER 30, 2019



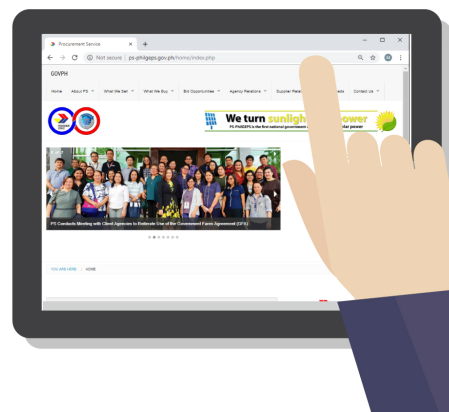
REPUBLIC OF THE PHILIPPINES
PROCUREMENT SERVICE [./home](#)

APP-CSE 2020 SUBMISSION

 [PRINT \(/HOME/INDEX.PHP/AGENCY-RELATIONS/APP-CSE-2020-SUBMISSION?TMPL=COMPONENT&PRINT=1\)](#)

 [EMAIL \(/HOME/INDEX.PHP/COMPONENT/MAILTO/?TMPL=COMPONENT&TEMPLATE=GWT-JOOMLA-3.5.1&LINK=7B84CAF1C4AFD8516BE77F4B911C7E26AC47BCB3\)](#)

LIST OF AGENCIES WITH SUCCESSFUL APP-CSE 2020 SUBMISSION IN THE VIRTUAL STORE



DEADLINE OF SUBMISSION IS EXTENDED ON 15 DECEMBER 2019

[./home/index.php/agency-relations/app-cse-2020-submission](#)

In connection with [PS Advisory 2019-007 \(/home/index.php/about-ps/news/1080-adv2019-001-advisory-to-all-government-agencies-submission-of-2019-supplemental-app-cse-motor-vehicles-to-implement-ao-no-14-s-2018\)](#): **“Notice to All Government Agencies on Submission of APP-CSE for 2020”** posted on September 10, 2019, listed below are the compliant agencies.

We would like to remind all government agencies that the **Deadline of submission of APP-CSE 2020 (/home/images/advisories/APP%20CSE%20-%20Motor%20Vehicle/2019%20Supplemental%20APP-CSE%20(Motor%20Vehicle).xlsx) is on December 15, 2019.**

Agencies may click this [link \(/home/index.php/about-ps/news/2180-adv2019-007-notice-to-all-government-agencies-on-submission-of-app-cse-for-2020\)](#) on how to upload the APP-CSE 2020 in the Virtual Store.

2765 SIL-IPON ELEMENTARY SCHOOL
2766 LAKAS HIGH SCHOOL - BOTOLAN ZAMBALES
2767 TALIMUNDOC ELEMENTARY SCHOOL - MAGALANG PAMPANGA
2768 NORTH BAY BOULEVARD NORTH ELEMENTARY SCHOOL
2769 ZAPOTE ELEMENTARY SCHOOL
2770 DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION VII
2771 BICOL SANITARIUM
2772 DON FLORENCIO P BUAN ELEMENTARY SCHOOL - TARLAC CITY TARLAC
2773 ALAE NATIONAL HIGH SCHOOL
2774 NATIONAL FOOD AUTHORITY - TARLAC
2775 JUAN G MACARAEG NATIONAL HIGH SCHOOL
2776 BUUG NATIONAL HIGH SCHOOL
2777 SOGOD WATER DISTRICT
2778 ILAYA ELEMENTARY SCHOOL
2779 MA-AO SUGAR CENTRAL ELEMENTARY SCHOOL - BAGO CITY
2780 CARMONA WATER DISTRICT
2781 MAUSWAGON ELEMENTARY SCHOOL
2782 SAN SIMON ELEMENTARY SCHOOL
2783 CAMP 9 ELEMENTARY SCHOOL
2784 ABRA STATE INSTITUTE OF SCIENCES AND TECHNOLOGY
2785 BOHOL ISLAND STATE UNIVERSITY - MAIN CAMPUS
2786 BARANGAY MARAVILLA NAGCARLAN LAGUNA
2787 BARANGAY VILLAROS BAGABAG NUEVA VIZCAYA
2788 BAGUMBAYAN ELEMENTARY SCHOOL
2789 DE LA ROSA MEMORIAL STATE COL OF AGRIC AND TECH

Marion Laurente	10/30/19 10:25 AI
Johnny Engada	10/30/19 10:25 AI
Marjorie Bangot	10/30/19 10:26 AI
Gina Borje	10/30/19 10:27 AI
Virginia De Jesus	10/30/19 10:27 AI
josephine francisco	10/30/19 10:29 AI
Sharon Fernandez	10/30/19 10:30 AI
Antonio Dolaota	10/30/19 10:31 AI
MARVIN SOLANO	10/30/19 10:31 AI
Sherie May Osongco	10/30/19 10:31 AI
Evangeline Baterna	10/30/19 10:32 AI
ME-ANN CENON	10/30/19 10:32 AI
Emma Cuaresma	10/30/19 10:33 AI
Emmanuel Ong	10/30/19 10:33 AI
Maila Cataylo	10/30/19 10:35 AI
Nonie Pagulayan	10/30/19 10:37 AI
MA. FEDELYN TALANQUINES	10/30/19 10:37 AI
Joemar Cunanan	10/30/19 10:39 AI
Ian Vergara	10/30/19 10:39 AI
Diozel Opriasa	10/30/19 10:41 AI
Shella Cadelina	10/30/19 10:41 AI
Leilani Baroña	10/30/19 10:42 AI
Jenifer Alcain	10/30/19 10:42 AI
Marysol Soliman	10/30/19 10:42 AI
Neil Asuelo	10/30/19 10:43 AI
JAN JUSTIN MANDAP	10/30/19 10:43 AI
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