



# CARMONA WATER DISTRICT

(LWUA CCC No. 561)

Block 8, Lot 8, Joy street, Cityland Subd. Brgy. Mabuhay, Carmona, Cavite  
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November 22, 2017

## GOVERNMENT PROCUREMENT POLICY BOARD

Unit 2506, Raffles Corporate Center  
F. Ortigas Jr., Ortigas Center  
Pasig City

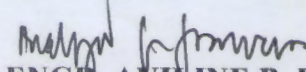
Dear Mam/Sir:

Good day!

Respectfully submitting two (2) copies of Carmona Water District's **ANNUAL PROCUREMENT PLAN FOR CY 2018.**

For your information and guidance.

Thank you and Best regards,

  
**ENGR. ANILINE B. FRANCIA**  
General Manager

17 NOV 22

MIA M. J.

Technical Support



Republic of the Philippines  
**CARMONA WATER DISTRICT**

Blk. 8, Lot 8, Joy St., Cityland Subdivision, Brgy. Mabuhay, Carmona, Cavite  
Tel. No. (046) 430-0832, Fax No. (046) 430-1705  
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**BIDS AND AWARDS COMMITTEE (BAC)**

**BAC Resolution Recommending the Approval of the Annual Procurement Plan of  
Carmona Water District for CY 2018**

**RESOLUTION NO. 28, s. 2017**

WHEREAS, Section 7 of R.A. No. 9184, otherwise known as Government Procurement Reform Act, provides that no government procurement shall be undertaken unless it is in accordance with the Annual Procurement Plan (APP) of the procuring entity which shall be approved by its Head and must be consistent with its duly approved yearly budget;

WHEREAS, the CWD APP with a total budgetary requirement of Forty Four Million Nine Hundred Twenty Six Thousand Eight Hundred One Pesos & 00/100 (P44,926,801.00) reflects the entirety of the agency's procurement projects, which are deemed critical to the efficient discharge of its functions and necessary in the furtherance of its mandate and overall strategic plan. Given this, the APP should be anchored on the CWD's development priorities in general;

WHEREAS, Section 7.4 thereof provides that the updating of the APP for each procuring entity shall be undertaken every six (6) months or as often as may be required by the head of procuring entity;

NOW THEREFORE, for and in consideration of the foregoing, WE, the Members of the CWD-BAC, hereby RECOMMEND to the General Manager, the APPROVAL of the attached CWD APP CY 2018 with a total budgetary requirement of Forty Four Million Nine Hundred Twenty Six Thousand Eight Hundred One Pesos & 00/100 (P44,926,801.00).

DONE in Carmona Water District's Office, Mabuhay, Carmona, Cavite, this 13<sup>th</sup> day of November 2017.

**ROCELISA G. MAULANIN**  
BAC Chairman

(Resigned)

**ERIC B. MANARIN**  
BAC Vice Chairman

**CECILLE L. MARTILLANO**  
BAC Member

(Resigned)

**MARVIE N. MANIGBAS**  
BAC Member

**EFREN L. HORTIZ**  
BAC Member

Approved:

**ENGR. ANILINE B. FRANCIA**  
General Manager

Date: 11/16/17



# CARMONA WATER DISTRICT Annual Procurement Plan for

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity			
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	
1A	Office Supplies Expenses	All Units	Negotiated Procurement - Agency to Agency			Not Applicable	
1B	Office Supplies Expenses	All Units	Shopping (Section 52.1B)			Not Applicable	
2	Training Expense	All Units	Negotiated Procurement - Small Value Proc.			To be procured as the need arises	
3	Fuel, Oil and Lubricants Expenses	Various units	Negotiated Procurement - Small Value Proc.			Not Applicable	
4	Other Supplies and Materials Expenses	Engineering Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
5	Electricity Expenses	Engineering Div.	Direct Contracting			To renew contract with our existing service provider	
6	Telephone Expenses	Administrative Div.	Direct Contracting			To renew contract with our existing service provider	
7	Internet Subscription Expenses	Administrative Div.	Direct Contracting			To renew contract with our existing service provider	
8	Other Professional Services	Engineering Div.	Negotiated Procurement - SVP/Agency to Ag.			Not Applicable	
9	Security Services	Administrative Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
	Repairs and Maintenance-Buildings and Other Structures						
10A	Pipeline repairs	Engineering Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
10B	Well Rehab of 9 Pumping Stations	Engineering Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
10C	Improvement on PSe's perimeter	Engineering Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
10D	Rehab of Service connection lines	Engineering Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
10E	Elevated Water Tank Rehab	Engineering Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
10F	Office Building	Administrative Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
11	Repairs and Maintenance-Machinery and Equ	Admin / Engr. Div.	Shopping (Section 52.1A)			To be procured as the need arises	
12	Repairs and Maintenance-Transport Eq.	Various units	Shopping (Section 52.1A)			To be procured as the need arises	
13	Repairs and Maintenance-F & F	Administrative Div.	Shopping (Section 52.1A)			Delegated to HR/Admin Division	
14	Repairs and Maintenance-OPPE	Admin/Finance Div.	Shopping (Section 52.1A)			Delegated to HR/Admin Division	
	Merchandise/Construction Materials						
15A	Fittings and Materials for Service Conne	Engineering Div.	Shopping (Section 52.1B)			To be procured every quarter	
15B	Fittings and Materials for Main Line	Engineering Div.	Shopping (Section 52.1B)			To be procured as the need arises	
	Water Plant, Structures and Improvements						
16A	Production Well	Engineering Div.	Public Bidding	01/05/2018 to 01/12/2018	1/29/2018	2/1/2018	
16B	Pipe Laying and Interconnection	Engineering Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
	Office Equipment						
17A	Split type-Inverter	Administrative Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
17B	Window Type- Inverter	Administrative Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
17C	Photocopying Machine	Administrative Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
17D	Sound System	Administrative Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
17E	Vacuum Cleaner	Administrative Div.	Negotiated Procurement - Small Value Proc.			Delegated to HR/Admin Division	
	Furniture & Fixtures						
18A	Office Chairs	Administrative Div.	Shopping (Section 52.1B)			Delegated to HR/Admin Division	
18B	Steel Cabinet	Administrative Div.	Shopping (Section 52.1B)			Delegated to HR/Admin Division	
18C	Table	Administrative Div.	Shopping (Section 52.1B)			Delegated to HR/Admin Division	
	Information and Communication Technology Equipment						
19A	Computer Sets	Various Units	Shopping (Section 52.1B)			Not Applicable	



**CARMONA WATER DISTRICT**  
**Annual Procurement Plan for FY 2018**

Code (PAP)	Procurement Program/Project	Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
			Total	MOOE	CO	
1A	Office Supplies Expenses	Corporate Budget	154,519.08	154,519.08		Purchase of Office Supplies available at DBM-PS
1B	Office Supplies Expenses	Corporate Budget	601,480.92	601,480.92		Purchase of Office Supplies not available at DBM-PS
2	Training Expense	Corporate Budget	90,000.00	90,000.00		Provision for training of CWD employees
3	Fuel, Oil and Lubricants Expenses	Corporate Budget	901,440.00	901,440.00		Purchase of gasoline, oil and lubricants for MV & Gensets
4	Other Supplies and Materials Expenses	Corporate Budget	612,000.00	612,000.00		Purchase of chlorine for water treatment
5	Electricity Expenses	Corporate Budget	18,216,000.00	18,216,000.00		Electricity supply for operation
6	Telephone Expenses	Corporate Budget	298,400.00	298,400.00		Landline and Mobile Communication for operation
7	Internet Subscription Expenses	Corporate Budget	190,800.00	190,800.00		Internet connection useful for operation
8	Other Professional Services	Corporate Budget	225,000.00	225,000.00		Provision for the cost of water testing as required by LWUA
9	Security Services	Corporate Budget	680,400.00	680,400.00		Provision for hiring of security guards
	Repairs and Maintenance-Buildings and Other					
10A	Pipeline repairs	Corporate Budget	696,000.00	696,000.00		Various pipeline repairs within the concession area
10B	Well Rehab of 9 Pumping Stations	Corporate Budget	520,000.00	520,000.00		Preventive well maintenance for nine (9) pumping stations
10C	Improvement on PSs' perimeter	Corporate Budget	132,000.00	132,000.00		Various improvements for several pumping stations
10D	Rehab of Service connection lines	Corporate Budget	504,000.00	504,000.00		Rehabilitation of existing service connection lines
10E	Elevated Water Tank Rehab	Corporate Budget	500,000.00	500,000.00		Rehabilitation of existing elevated water tanks
10F	Office Building	Corporate Budget	512,000.00	512,000.00		Various repairs of admin building including exterior repainting
11	Repairs and Maintenance-Machinery and Equip	Corporate Budget	206,400.00	206,400.00		Various repairs of generator sets and other machineries
12	Repairs and Maintenance-Transport. Eq.	Corporate Budget	328,400.00	328,400.00		Repairs and Maintenance of existing motor vehicles
13	Repairs and Maintenance-F & F	Corporate Budget	12,000.00	12,000.00		Repairs and Maintenance of existing furniture and fixtures
14	Repairs and Maintenance-OPPE	Corporate Budget	42,000.00	42,000.00		Repairs and Maintenance of Other Property, Plant & Eq.
	Merchandise/Construction Materials					
15A	Fittings and Materials for Service Conne	Corporate Budget	3,457,932.00		3,457,932.00	Provision for the purchase of inventories as cost of sales
15B	Fittings and Materials for Main Line	Corporate Budget	1,498,088.00		1,498,088.00	Provision for fittings and materials for main lines
	Water Plant, Structures and Improvements					
16A	Production Well	Corporate Budget	6,514,000.00		6,514,000.00	Construction of one (1) production well
16B	Pipe Laying and Interconnection	Corporate Budget	187,881.00		187,881.00	Various pipe-laying and interconnection projects
	Office Equipment					
17A	Split type-Inverter	Corporate Budget	57,000.00		57,000.00	Purchase of split type aircon unit w/ inverter for BOD
17B	Window Type- inverter	Corporate Budget	35,000.00		35,000.00	Purchase of window type aircon unit w/ inverter for WH
17C	Photocopying Machine	Corporate Budget	55,000.00		55,000.00	Provision for one (1) heavy duty photocopying machine
17D	Sound System	Corporate Budget	30,000.00		30,000.00	Purchase of one (1) set sound system
17E	Vacuum Cleaner	Corporate Budget	7,300.00		7,300.00	Purchase of one (1) vacuum cleaner
	Furniture & Fixtures					
18A	Office Chairs	Corporate Budget	35,000.00		35,000.00	Purchase of office chairs for various units
18B	Steel Cabinet	Corporate Budget	30,000.00		30,000.00	Purchase of two (2) units of steel cabinets
18C	Table	Corporate Budget	15,000.00		15,000.00	Purchase of two (2) units of wooden tables
	Information and Communication Technology					
19A	Computer Sets	Corporate Budget	364,000.00		364,000.00	Computer sets including accessories and OS for various units



**CARMONA WATER DISTRICT  
Annual Procurement Plan for 2018**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity			
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	
19B	IT Software	Administrative Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
19C	Billing and Collection System	Commercial Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
	Machinery						
20A	Heavy-duty Jackhammer	Engineering Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
20B	Concrete Cutter w/ Gen-set	Engineering Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
20C	Submersible Pump/Motor	Engineering Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
20D	Generator Set	Engineering Div.	Public Bidding	01/23/2018 to 01/30/2018	2/12/2018	2/15/2018	
20E	Test Bench	Engineering Div.	Public Bidding	02/06/2018 to 02/13/2018	2/28/2018	3/1/2018	
	Motor Vehicles						
21A	Service Vehicle	Administrative Div.	Public Bidding	02/27/2018 to 03/06/2018	3/19/2018	3/22/2018	
21B	Motorcycle	Engr/Commer Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
21C	Tricycle	Engineering Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
21D	Bicycle	Engineering Div.	Negotiated Procurement - Small Value Proc.			Delegated to HR/Admin Division	
21E	Pick-up	Engineering Div.	Negotiated Procurement - Small Value Proc.			Not Applicable	
	Other Property, Plant and Equipment						
22A	Office Chairs	Finance/Comm Div.	Shopping (Section 52.1B)			Delegated to HR/Admin Division	
22B	Hard Hat	Engineering Div.	Shopping (Section 52.1A)			Delegated to HR/Admin Division	
22C	Rubber Boots (Steel-toe)	Engineering Div.	Shopping (Section 52.1A)			Delegated to HR/Admin Division	
22D	Full Face mask	Engineering Div.	Shopping (Section 52.1A)			Delegated to HR/Admin Division	
22E	Rain Coats	Engineering Div.	Shopping (Section 52.1A)			Delegated to HR/Admin Division	
22F	Various Maintenance Tools	Engineering Div.	Shopping (Section 52.1A)			To be procured as the need arises	
	TOTAL						

Prepared by:

**CORNELIO PACLEB**  
BAC - Secretariat

Recommending Approval:

**ROCELISA B. MAULANIN**  
BAC Chairperson

Approved by:

**ENGR. ANILINE B. FRANCIA**  
General Manager

Date:



**CARMONA WATER DISTRICT**  
**Annual Procurement Plan for FY 2018**

Code (PAP)	Procurement Program/Project	Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
			Total	MOOE	CO	
19B	IT Software	Corporate Budget	128,000.00		128,000.00	Purchase of various IT Softwares
19C	Billing and Collection System	Corporate Budget	275,000.00		275,000.00	Provision for improvement of existing billing and collection sys.
	Machinery					
20A	Heavy-duty Jackhammer	Corporate Budget	70,000.00		70,000.00	Purchase of two (2) heavy duty jackhammer for operation
20B	Concrete Cutter w/ Gen-set	Corporate Budget	62,000.00		62,000.00	Purchase of two (2) concrete cutter with gen-set for operation
20C	Submersible Pump/Motor	Corporate Budget	538,000.00		538,000.00	Two (2) sets of submersible pump and motor for stock
20D	Generator Set	Corporate Budget	1,500,000.00		1,500,000.00	Provision for two (2) generator sets
20E	Test Bench	Corporate Budget	2,500,000.00		2,500,000.00	Cost to purchase one (1) highly mechanized calibration system
	Motor Vehicles					
21A	Service Vehicle	Corporate Budget	1,500,000.00		1,500,000.00	Purchase of one (1) unit motor vehicle for admin use
21B	Motorcycle	Corporate Budget	111,800.00		111,800.00	Purchase of two (2) units motorcycles for operation
21C	Tricycle	Corporate Budget	70,000.00		70,000.00	Purchase of one (1) unit tricycle for operation
21D	Bicycle	Corporate Budget	7,000.00		7,000.00	Purchase of two (2) units bicycles for operation
21E	Pick-up	Corporate Budget	240,000.00		240,000.00	Purchase of one (1) unit pick-up type vehicle
	Other Property, Plant and Equipment					
22A	Office Chairs	Corporate Budget	34,000.00		34,000.00	Provision for several office chairs
22B	Hard Hat	Corporate Budget	20,000.00		20,000.00	Provision for the purchase of hard hats for field workers
22C	Rubber Boots (Steel-toe)	Corporate Budget	12,500.00		12,500.00	Provision for the purchase of rubber boots for field workers
22D	Full Face mask	Corporate Budget	50,000.00		50,000.00	Purchase of full face mask to be used during chlorination
22E	Rain Coats	Corporate Budget	5,700.00		5,700.00	Provision for the purchase of rain coats for pump operators
22F	Various Maintenance Tools	Corporate Budget	100,000.00		100,000.00	Provision for the purchase of maintenance tools when needed
	TOTAL		44,928,801.00	25,418,640.00	19,508,161.00	