

CARMONA WATER DISTRICT
LOCAL WATER UTILITIES ADMINISTRATION

Water and Sewerage Division
Municipal Office Building, Katipunan Avenue, Balara, Quezon City
Tel. (02) 8123-4567, 8123-4568, 8123-4569
Fax (02) 8123-4570, 8123-4571, 8123-4572

2016-11-0604
Control Number



Republic of the Philippines
LOCAL WATER UTILITIES ADMINISTRATION
Katipunan Avenue, Balara, Quezon City

ACKNOWLEDGMENT RECEIPT

The Local Water Utilities Administration hereby acknowledges receipt of your letter/request which has been routed to the appropriate office/s with the following information:

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Sender: Carmona WD, Cavite

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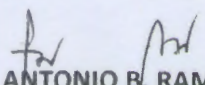
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ANTONIO B. RAMIREZ
Acting Division Manager
Records, Reproduction and Communications Division
General Services Department
Administrative Services

2016-ROIVA-104493

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
PLJ BLDG., GEN. SOLANO ST., SAN MIGUEL, MANILA

ACKNOWLEDGEMENT RECEIPT

The **Department of Budget and Management** hereby acknowledges the receipt of your letter/request which has been uploaded to the DBM-Document Management System and routed to the appropriate office/s with the following information:

Sender: CARMONA WATER DISTRICT - PERSONAL DELIVERY

Document Title: CARMONA WATER DISTRICT - FY 2017 ANNUAL PROCUREMENT PLAN

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Date and Time Uploaded: Tuesday, November 29, 2016 12:30:06 PM

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CARMONA WATER DISTRICT

(LWUA CCC No. 561)

Block 8, Lot 8, Joy street, Cityland Subd. Brgy. Mabuhay, Carmona, Cavite
Tel: (046) 430-0832 Loc. 101-112 Fax No. (046) 430-1705
Email Ad.: carmonawd@yahoo.com

**EXCERPTS FROM THE MINUTES OF THE SPECIAL MEETING OF THE CWD
BOARD OF DIRECTORS HELD AT THE CWD OFFICE ON NOVEMBER 25, 2016 AT
10:00 IN THE MORNING**

Present:

Dir. Leopoldo A. Diaz, Jr.	Chairman of the Board
Dir. Hurry M. Hebron	Vice Chairman
Dir. Rosalina M. Fajardo	Secretary
Dir. Adelina M. Diego	Member
Dir. Adoracion C. Lim	Member
Engr. Aniline B. Francia	General Manager

BOARD RESOLUTION NO. 034-2016

**RESOLUTION APPROVING THE PROPOSED REVENUE AND EXPENDITURE
PROGRAM FOR THE CALENDAR YEAR 2017**

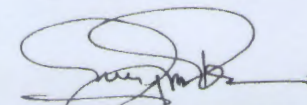
WHEREAS, The Budget of Carmona Water District has been presented and recommended for adoption by the General Manager and Division Manager of Finance and other Division Heads.

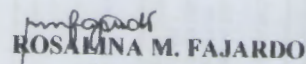
WHEREAS, The Board of Directors thoroughly reviewed the proposed Revenue and Expenditure Program herein attached as Schedule "A" and "B".

NOW, THEREFORE, on motion made by Dir. Rosalina M. Fajardo and duly seconded by Dir. Hurry M. Hebron, it was;

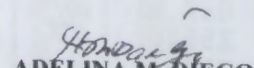
RESOLVED AS IT IS HEREBY RESOLVED to approve the adoption of the Proposed Revenue and Expenditure Program for the Calendar Year 2017.

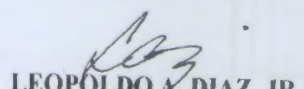
Approved this 25th day of November, 2016


HURRY M. HEBRON
Vice Chairman


ROSALINA M. FAJARDO
Secretary


ADORACION C. LIM
Member


ADELINA M. DIEGO
Member


LEOPOLDO A. DIAZ, JR.
Chairman

SCHEDULE B

CARMONA WATER DISTRICT
EXPENDITURE PROGRAM
CY 2017

ITEM NO.	ALLOTMENT CLASS / OBJECT OF EXPENDITURE	ALLOTMENT RECEIVED							
		Admin	BOD	Comm	Engr	Finance	GM	HR	TOTAL
I.	PERSONAL SERVICES								
I.1	Salaries and Wages - Regular	1,987,560.00	-	3,257,277.00	8,731,550.00	3,469,084.00	1,523,388.00	1,081,020.00	20,049,879.00
I.2	Salaries and Wages - Casual	145,860.00	-	145,860.00	-	145,860.00	-	-	437,580.00
I.3	Salaries and Wages - JO	941,160.00	-	-	-	-	-	-	941,160.00
I.4	Personnel Economic Relief Allowance	288,000.00	-	408,000.00	1,128,000.00	312,000.00	72,000.00	72,000.00	2,280,000.00
I.5	Representation Allowance/Traveling Allowances	-	-	120,000.00	120,000.00	120,000.00	204,000.00	120,000.00	684,000.00
I.6	Clothing Allowance	60,000.00	-	85,000.00	235,000.00	65,000.00	15,000.00	15,000.00	475,000.00
I.7	Mid-Year Bonus	177,785.00	-	283,564.00	727,135.00	301,304.00	126,949.00	90,085.00	1,706,822.00
I.8	Year-End Bonus	177,785.00	-	283,687.00	728,633.00	301,304.00	126,949.00	90,085.00	1,708,443.00
I.9	Cash Gift	60,000.00	-	85,000.00	235,000.00	65,000.00	15,000.00	15,000.00	475,000.00
I.10	Life and Retirement Insurance Premium	256,010.40	-	408,376.44	1,047,786.00	433,793.28	182,806.56	129,722.40	2,458,495.08
I.11	Employees' Compensation Contribution	14,400.00	-	20,400.00	56,400.00	15,600.00	3,600.00	3,600.00	114,000.00
I.12	Home Development Mutual Fund Contribution	14,400.00	-	20,400.00	56,400.00	15,600.00	3,600.00	3,600.00	114,000.00
I.13	Philippine Health Insurance Corp. Contribution	25,650.00	-	38,100.00	102,750.00	40,950.00	11,100.00	9,900.00	228,450.00
I.14	Terminal Leave Benefits	214,195.05	-	341,674.45	876,646.33	362,939.84	152,947.93	108,534.25	2,056,937.85
I.15	Provident Fund Benefits	64,002.60	-	102,094.11	261,946.50	108,448.32	45,701.64	32,430.60	614,623.77
I.16	Other Personnel Benefits	288,000.00	-	408,000.00	1,128,000.00	312,000.00	72,000.00	72,000.00	2,280,000.00
I.17	Overtime Pay	50,463.76	-	122,953.92	493,873.80	36,983.96	-	-	704,275.44
	Total Personal Services	4,765,271.81	-	6,130,386.92	15,929,120.63	6,105,867.40	2,555,042.13	1,842,977.25	37,328,666.14
II.	MAINTENANCE AND OTHER OPERATING EXPENSES								
II.1	Traveling Expenses - Local	132,000.00	-	4,800.00	20,000.00	6,000.00	-	9,600.00	172,400.00
II.2	Training Expenses	96,000.00	307,000.00	20,000.00	100,000.00	40,000.00	96,000.00	365,000.00	1,024,000.00
II.3	Office Supplies Expenses	144,775.53	20,475.08	247,978.91	57,046.08	238,496.17	11,729.74	-	720,501.51
II.4	Accountable Forms Expenses	-	-	-	-	-	-	-	-
II.5	Laboratory Expenses	-	-	-	166,800.00	-	-	-	166,800.00
II.6	Medical, Dental & Laboratory	-	-	-	-	-	-	-	-
II.7	Gasoline, Oil & Lubricants	205,200.00	-	84,000.00	259,680.00	-	-	-	548,880.00
II.8	Other Supplies Expenses	-	-	42,800.00	3,231,600.00	-	-	-	3,274,400.00
II.9	Electricity Expenses	-	-	-	15,910,541.80	-	-	-	15,910,541.80
II.10	Postage and Deliveries	5,000.00	-	-	-	-	-	-	5,000.00
II.11	Telephone Expenses - Landline	58,200.00	-	-	-	-	-	-	58,200.00
II.12	Telephone Expenses - Mobile	18,000.00	97,200.00	25,800.00	43,200.00	54,000.00	54,000.00	18,000.00	310,200.00
II.13	Internet Expenses	247,440.00	-	-	-	-	-	-	247,440.00
II.14	Membership Dues	-	-	-	37,836.00	2,400.00	35,000.00	10,000.00	85,236.00
II.15	Advertising Expenses	-	-	-	-	-	-	-	-
II.16	Printing and Binding Expenses	-	-	-	-	3,000.00	-	10,000.00	13,000.00
II.17	Rent Expenses	-	-	-	126,000.00	-	-	-	126,000.00
II.18	Representation Expenses	-	72,000.00	-	-	-	60,000.00	-	132,000.00
II.19	Subscription Expenses	-	-	-	-	-	-	-	-
II.20	Awards & Indemnities	-	-	-	-	-	-	-	-
II.21	Legal Services	-	-	-	-	-	216,000.00	-	216,000.00

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II.22	Auditing Services	-	-	-	-	100,000.00	-	-	100,000.00
II.23	Consultancy Services	-	-	-	-	-	-	-	-
II.24	Security Services	648,000.00	-	-	-	-	-	-	648,000.00
II.25	Other Professional Services	-	-	-	-	-	-	-	-
II.26	Board Allowances & Other Benefits	-	786,240.00	-	-	-	-	-	786,240.00
II.27	Donations	-	-	-	-	-	-	-	-
II.28	Socio Economic Development Assistance	-	-	-	-	-	-	-	-
II.29	Extraordinary and Miscellaneous Expenses	-	-	-	-	-	117,600.00	-	117,600.00
II.30	Miscellaneous Expenses	20,000.00	10,000.00	10,000.00	10,000.00	10,000.00	20,000.00	10,000.00	90,000.00
II.31	Taxes, Duties & Licenses	34,600.00	-	-	-	1,272,000.00	-	-	1,306,600.00
II.32	Fidelity Bond Premiums	48,750.00	-	-	-	-	-	-	48,750.00
II.33	Insurance Expenses	254,400.00	-	-	-	-	-	-	254,400.00
II.34	Other MOOE	-	-	-	-	-	-	-	-
II.35	Repairs & Maint. - Water System & Structures	-	-	-	1,000,000.00	-	-	-	1,000,000.00
II.36	Repairs & Maint. - Office Building	100,000.00	-	-	-	-	-	-	100,000.00
II.37	Repairs & Maint. - Office Equipments	100,000.00	-	-	-	-	-	-	100,000.00
II.38	Repairs & Maint. - Furniture & Fixtures	15,000.00	-	-	-	-	-	-	15,000.00
II.39	Repairs & Maint. - IT Equipt. & Software	30,000.00	-	-	-	10,000.00	-	-	40,000.00
II.40	Repairs & Maint. - Machinery	-	-	-	150,000.00	-	-	-	150,000.00
II.41	Repairs & Maint. - Motor Vehicles	187,000.00	-	90,000.00	100,000.00	-	-	-	377,000.00
II.42	Repairs & Maint. - OPPE	-	-	-	-	-	-	-	-
	Total Maintenance and Other Operating Expenses	2,344,365.53	1,292,915.08	525,378.91	21,212,703.88	1,735,896.17	610,329.74	422,600.00	28,144,189.31
III.	CAPITAL OUTLAY								
III.1	Water System and Structures	-	-	-	4,454,875.00	-	-	-	4,454,875.00
III.2	Inventories	-	-	-	6,235,516.47	-	-	-	6,235,516.47
III.3	Office Building	-	-	-	-	-	-	-	-
III.4	Motorpool	-	-	-	-	-	-	-	-
III.5	Office Equipment	22,300.00	-	12,000.00	-	33,000.00	-	-	67,300.00
III.6	Furnitures and Fixtures	80,000.00	-	-	-	-	-	-	80,000.00
III.7	IT Equipment & Software	208,000.00	30,000.00	41,000.00	-	30,000.00	30,000.00	-	339,000.00
III.8	Machinery	-	-	-	100,000.00	-	-	-	100,000.00
III.9	Communication Equipment	-	-	-	-	-	-	-	-
III.10	Motor Vehicles	-	-	65,000.00	750,000.00	-	-	-	815,000.00
III.11	Other Property, Plant and Equipment	-	-	-	163,200.00	-	-	-	163,200.00
	Total Capital Outlay	310,300.00	30,000.00	118,000.00	11,703,591.47	63,000.00	30,000.00	-	12,254,891.47
IV.	FINANCIAL EXPENSE								
IV.1	Bank Charges	-	-	-	-	30,000.00	-	-	30,000.00
IV.2	Interest on Loan	-	-	-	-	377,157.00	-	-	377,157.00
	Total Financial Expense	-	-	-	-	407,157.00	-	-	407,157.00
	SUMMARY								
I.	Personal Services	Admin	BOD	Comm	Engr	Finance	GM	HR	TOTAL
		4,765,271.81	-	6,130,386.92	15,929,120.63	6,105,867.40	2,555,042.13	1,842,977.25	37,328,666.14

SCHEDULE B

II.	Maintenance and Other Operating Expenses	2,344,365.53	1,292,915.08	525,378.91	21,212,703.88	1,735,896.17	610,329.74	422,600.00	28,144,189.31
III.	Capital Outlay	310,300.00	30,000.00	118,000.00	11,703,591.47	63,000.00	30,000.00	-	12,254,891.47
IV.	Financial Expense	-	-	-	-	407,157.00	-	-	407,157.00
	GRAND TOTAL	7,419,937.34	1,322,915.08	6,773,765.83	48,845,415.98	8,311,920.57	3,195,371.87	2,265,577.25	78,134,903.93

Prepared by:

JOEMAR G. CUNANAN
Budget Representative

Recommending Approval:

ANILINE B. FRANCIA
General Manager

BR No.	Date	Chairman of the Board (signed)
		LEOPOLDO A. DIAZ, JR.