

## CARMONA WATER DISTRICT

(LWUA CCC No. 561)

Block 8, Lot 8, Joy street, Cityland Subd. Brgy. Mabuhay, Carmona, Cavite Tel: (046) 430-0832 Loc. 101-112 Fax No. (046) 430-1705 Email Ad.: carmonawd@yahoo.com

November 28, 2018

## MR. MARK SCHUNDEL L. REYMUNDO

Audit Team Leader COA Region IV-A, Water Districts

Dear Sir:

Warm Greetings!

Respectfully submitting two (2) copies of Carmona Water District's REPORT ON AGEING OF CASH ADVANCES as of November 15, 2018.

For your information and guidance.

Thank you and Best regards,

General Manager

## REPORT ON AGEING OF CASH ADVANCES Schedule of Advances to Officers and Employees As of November 15, 2018

AGENCY NAME: AGENCY CODE: CARMONA WATER DISTRICT

Book Title:

Account Title: Account Code: Advances 1-99-01-04

|       |  |                 |   | Reference      |            |                   | Amount Liquidated |           |   |         |         | Amount Due   |      |        |
|-------|--|-----------------|---|----------------|------------|-------------------|-------------------|-----------|---|---------|---------|--------------|------|--------|
|       | Name   | Fund            | Particulars   | Check no. Date |            | Amount<br>Granted |                   |           |   | Receipt | Total   | Less than 30 |      | 61-365 |
| Heine |  | 1 0110          |   | OTTECK TIO     | Date       |                   | Number            | Amount    |   | Amount  | Balance | days         | days | days   |
| A     | Advances for Special Pu  | rpose           |   |                |            |                   |                   |           |   |         |         |              |      |        |
|       |  |                 |   |                |            |                   |                   |           |   |         |         |              |      | -      |
| 1     | Local Travel   |                 |   |                |            |                   |                   |           |   |         |         | -            |      | -      |
|       | Atty. Frederick S.<br>Levardo(Chairman)  | Corporate       | 35th STAWD Convention 2018, Nov. 14-16,<br>2018 at Summit Ridge Hotel, Tagaytay | 271406         | 11/14/2018 | 22,457.00         | 11-18-26          | 22,457.00 |   |         | -       |              |      |        |
| 1.2   | Carlo Jay Manansala  | Corporate       | 35th STAWD Convention 2018, Nov. 14-16,<br>2018 at Summit Ridge Hotel, Tagaytay | 271407         | 11/14/2018 | 6,720.00          | 11-18-27          | 6,720.00  |   |         | •       | -            |      |        |
| 1.3   | Rachelle Ramos   | Corporate       | 35th STAWD Convention 2018, Nov. 14-16,<br>2018 at Summit Ridge Hotel, Tagaytay | 271408         | 11/14/2018 | 6,160.00          | 11-18-28          | 6,160.00  |   |         | -       | -            |      |        |
| 1.4   | GM Aniline B. Francia  | Corporate       | 35th STAWD Convention 2018, Nov. 14-16,<br>2018 at Summit Ridge Hotel, Tagaytay | 271410         | 11/14/2018 | 6,160.00          | 11-18-29          | 6,160.00  |   |         | **      | -            |      |        |
| 2     | Foreign Travel   |                 |   |                |            |                   |                   |           |   |         |         |              |      |        |
|       | None   |                 |   |                |            |                   |                   |           |   |         |         |              |      |        |
|       |  |                 |   |                |            |                   |                   |           |   |         |         |              |      |        |
|       | Special Activities/Project   | ts              |   |                |            |                   |                   |           |   |         |         |              |      |        |
|       | None   |                 |   |                |            |                   |                   |           | - |         |         |              |      |        |
| В     | Advances to Regular Di   | sbursing Office | ers   |                |            |                   |                   |           |   |         |         |              |      | -      |
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| 1     | Payroll  |                 |   |                |            |                   |                   |           |   |         |         |              |      |        |
|       | None   |                 |   |                |            |                   |                   |           |   |         |         |              |      |        |
|       |  |                 |   |                |            |                   | -                 | -         | - | -       |         |              |      | -      |
|       | Petty Expenses   |                 |   |                |            |                   | -                 |           | - | -       |         |              |      | -      |
|       | None TOTALS  |                 |   |                |            | 41,497.00         |                   | 41,497.00 | - | -       | -       | -            |      | -      |

**Certified Correct:** 

JOEMAR G. CUNANAN Head, Accounting Office

Verified by:

MR. MARK SCHUNDEL L. REYMUND

Approved by:

ENGR. NILINE BUFFRANCE General Manager

Date Submitted:

11/28/2018

By: JOEMAR CUNINAM PARTY IN THE TENTON COMMENTS OF THE PROPERTY OF THE PROPERT